

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

September 26, 2026

**MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND**

Those present were Managers William Gunderson, Donald Kemp, Ted Juhl, Randall Emanuelson, and LuAnn Kemp, secretary. Attorney Robert Fleming also present. A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve the minutes of September 22, 2026.

The public comment period was held at 8:10 am. No public comments were received.

Discussion was held on the increased clay brought in for the Drain 64 project. Houston Engineering will be contacted regarding the differences in the quantities in the bid versus what the contractor is reporting being hauled in.

A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to approve the agreement with the ND Game and Fish for the City of Pembina Dam Removal and Fish Passage project.

A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to approve the ND DWR Cost-share agreement for the Drain 4 Additional.

A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve the ND DWR Cost-share agreement for the 2026-2027 Snagging and Clearing.

Manager Gunderson reported on site inspections on Drain 74 – Mr. Lage will be doing the work as discussed last meeting as it is outside drain ROW. The culvert for the Longtin request needs to be 24 inch x 60 feet. It will be sent out for direct hire.

A motion was made by Ted Juhl, seconded by Randall Emanuelson, by vote unanimously carried to not renew the Certificate of Deposit on October 10 and return the funds to the Drain Money market for payment of bills. A new CD will be explored later in 2026.

A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to direct Mr. Gemmil to being the fall drawdown of the dams on October 10 with Renwick to be fully opened at that time.

Manager Gunderson reported on a site inspection with Brian Ratchenski on Drain 66. The berm needs to be repaired along Drain 66 in Section 35-Hamilton Township. It appears the drain broke out in the spring – it will be monitored for snow and ice build-up. Discussion followed on policy of snow and ice removal only in times where life or limb are in danger. A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to request an estimate from Houston Engineering for determining the berm elevation in Section 35 – Hamilton township. Discussion followed on the width of drain ROW in that area.

Gunderson also reported on a concern from Mark Ratchenski regarding an area west of Highway 82 near the bridge. The renter will be contacted regarding fixing the area of erosion.

Attest:

LuAnn Kemp, Secretary

Donald Kemp, Chairman