

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

September 22, 2026

MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Donald Kemp, Ted Juhl, and LuAnn Kemp, secretary. Attorney Robert Fleming also present. A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve the minutes of September 8, 2026.

A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve payment of necessary bills during harvest.

The board reviewed the 2025 Draft Audit and had no comment.

Devon Johnson – Pembina County Highway – presented drainage permits as follows:

- A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve the Pembina County DOT ROW permit in Section 6 and 7 of North Midland for Robert Olson.
- A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve the Pembina County DOT ROW permit in section 3-162-53 for Travis Brown.

Brandon Lage met with the board regarding drainage concerns.

- Bathgate Section 11 – Lage would like larger culverts through 149th Ave – the township will need to approve the culvert change and Lage will need to work with private landowners regarding any ditch cleaning necessary.
- Neche Section 29 – Discussion on a need for field drain culverts instead of the open channel inlets into Drain 74 – Board will inspect when conditions allow
- Neche Section 20 – Lage would like a berm built up in the NW corner of the SW ¼ where the drain turns south; board will inspect as-built plans to determine if berm is designed as well as complete a site inspection

The public comment period was held at 8:10 am. No public comments were received.

Jared Monsebroten did not show up for his appointment.

A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to approve the ND DOT ROW permit for Blawat by CHS in Drayton.

The board reviewed Under 80 acre notification for Anderson tile in SE ¼ of Section 26-162-54.

The City of Pembina Dam removal/Fish Passage was discussed. The current MOU has the city of Pembina approving pay estimates and contracting - Attorney Fleming reported the city has made a motion to delegate Section 3B and 3C regarding procurement and pay estimates to the Pembina County WRD. A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to accept the duties in Sections 3B and 3C of the MOU.

- 3b. Comply with North Dakota state law for the procurement and administration of the Project Specifications.
- 3c. Provide approved Contractor Pay Requests from the Contractor to the District within 10 calendar days of approval.

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A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve the ad for bid for the City of Pembina Dam removal/Fish Passage.

Project Updates were given:

- Drain 4 – insurance is in place and additional cost-share has been submitted.
- Drain 66 berm repair – board will review as next meeting
- Drain 74 – Longtin direct hire culvert – board will site inspect with the Lage inspections to determine length
- Morrison Trash Rack – A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve the ND DWR and RRJB Cost-share applications for the Morrison Dam Trash rack as presented
- Drain 64 – Jeff Duray -Triple D Construction also present. Discussion held on the need for additional embankment as bid package was inadequate for material, a change order for approximately \$30,000 will be needed; Discussion followed on additional cleaning over the pipelines; however, drain finances will not allow any further work at this time
- Drain 6 – A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to waive the requirement for compaction testing.
- Drain 7 – A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve direct hire of Triple D Construction for up to \$2500 for cleanout of sediment near culverts in Drain 7.
- Drain 78 – Manager Juhl reported the grass stand on Drain 78 is still thin
- Gapp/Johnson Farms – deadline was August 1, 2026 – A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to hire Triple D Construction to complete the work as described in the order and assess the cost to the Johnson Farms parcel. Attorney Fleming will contact parties to notify them of the work.

A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve the 2026 General and Drain Fund First Half Financials and Pledge of Assets from United Valley Bank.

Next regular meeting is scheduled for October 20 due to harvest.

Attest:

LuAnn Kemp, Secretary

Donald Kemp, Chairman