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BOARD OF PEMBINA COUNTY COMMISSIONER'S PROCEEDINGS

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September 17, 2024

9:00 AM

Board of Pembina County Commissioners met in the Commissioners Meeting Room of the Courthouse. Chairperson Cull called the meeting to order at 9:00 AM.

Roll call: Jim Benjaminson, Blaine Papenfuss, Darin Otto and Andrew Cull. Absent: Laverne Doyle. A quorum was declared.

Also, in attendance are: Rebecca Davis, Missy Morden, Clerk/Recorder; Samantha Weeks, IT/ GIS Director/911 Coordinator; Samantha Diemert, Emergency Manager/Weed Officer; Marcus Ramsay, Chief Deputy; Lisa Keney, Tax Director; Garret Fontaine, State's Attorney; Jeff Daley, KLJ; Michelle Murray, Faith- In-Action; Devin Johnson, Highway Superintendent; Scot Becker, Paul Gunderson, Bill Gunderson, Scott Gunderson, and Craig Gunderson.

Motion made by Blaine Papenfuss and seconded by Jim Benjaminson to approve the agenda with the addition of Devin Johnson to the agenda. All voting in favor; motion carried.

Motion made by Darin Otto and seconded by Jim Benjaminson to approve the September 3, 2024 meeting minutes as presented. All voting in favor; motion carried.

Clear Gov contract for budgeting was presented to the commission. Motion by Blaine Papenfuss and seconded by Jim Benjaminson to approve the Clear Gov contract for the years 2025 through 2027 to be paid with remaining ARPA funds. All voting in favor; Motion carried.

State's Attorney Fontaine addressed the commission on the amendment to the Sick Leave Benefits policy. He requested they take the copy and read it through and then suggest any changes they may want before adopting the amendment. He stated a deadline for use of gifted or days taken from the bank has been added.

Darin Anderson, Director of State Radio and his deputy director, Miranda Jangula, gave an update to the commission on the training conducted with Pembina County first responders and how the transition to state radio is going regarding calls, call volume, call flows, radio information and improvements going forward. August 9th was the first

day of State Radio. SIRM a new radio system will be coming to state radio. E-Dispatch which is a third-party dispatch and paging was discussed. This is through cell phones instead of pagers. E-Dispatch does have a three-to-five-minute delay. All fire departments have an ISO rating. Not having regular pagers affects this rating. This affects home owner's insurance rates. Individual pagers are required per century code and ISO ratings. Training sessions went well with all agencies in Pembina County. State Radio specializes in rural dispatch and local landmarks can be added into their system. They have dispatchers designated for the Northeast corner of North Dakota. Miranda Jangula stated we are one of their busier counties. They will email the call number breakdown per agency. If the agencies need these numbers for grants, they will help get that information to them. Sam Weeks stated everything is going great and they have an excellent team. Marcus Ramsay also stated everything is going really well for the sheriff's department as well.

Michelle Murray with Faith-In-Action addressed the commissioners regarding her budget. She stated she applied for an Otto Bremer Trust Grant and received \$11,300.00 to be used for travel vouchers. She gave a recap of their trips for people in need. She also gave an update of all events coming up over the next several months. Volunteer drivers are paid the state rate for mileage. She asked the commission what would happen to the Faith-In-Action program if property taxes were eliminated. The commission stated they do not have those details at this time. The commission stated how great of a job Michelle is doing. She has been doing the job for over 21 years.

Jeff Daley from KLJ gave an update on the collapsed box culvert on the Junction of County 4 and County 1. Soil borings were done by Braun Intertec, but the report is not complete yet. After those reports are received, they will discuss recommendations on how to move forward. The site of the collapse has been completely cleaned up. Chairman Cull thanked Mr. Daley and reiterated there would be a special meeting when the soil sampling tests come back.

Devin Johnson presented a drainage permit request from Brent Nabben to clean his ditch on County 55, Section 2 in St. Joseph Township. Motion by Jim Benjaminson and seconded by Blaine Papenfuss to approve the drainage permit. All voting in favor, motion carried.

Devin Johnson presented a drainage permit request from Taylor Anderson to clean ditch sediment from highway ditch back to existing grade on County 12, Section 4, Township 160, Range 55. Motion by Darin Otto and seconded by Jim Benjaminson to approve the drainage permit. All voting in favor, motion carried.

Devin Johnson presented a drainage permit request from Mark Stegman on County Road 2, Section 27, Township 163, Range 54. Motion by Blaine Papenfuss to approve the permit request and seconded by Jim Benjaminson. All voting in favor, motion carried.

Devin Johnson presented a request from Thomas Grzadzieleski to lower a culvert located in the SE $\frac{1}{4}$ of Section 31 and SW $\frac{1}{4}$ of Section 32 of Midland North Township. This request was approved by the Township Board on 9/6/24. Motion by Jim Benjaminson and seconded by Blaine Papenfuss to approve the request. All voting in favor, motion carried.

Devin Johnson presented a utility permit request from Nodak Electric to bore underneath County Road 11 from Drayton Township to Lincoln Township. Motion by Blaine Papenfuss and seconded by Darin Otto to approve the utility permit. All voting in favor, motion carried.

Devin Johnson presented a drainage permit request from Travis Uggerud, Mark Hatloy, Randall Emanuelson and Michael Emanuelson, beginning 2 miles south of ND Highway 66 on Pembina County Highway 4. Motion by Otto and second by Papenfuss to table this request until the water board votes on it. All voting in favor, motion carried.

Auditor Schlittenhard presented potential budget changes. Motion by Blaine Papenfuss and seconded by Jim Benjaminson to go ahead with budget changes presented. All voting in favor, motion carried.

Commission reviewed the August Financial Statement and claims. Motion made by Blaine Papenfuss and seconded by Jim Benjaminson to approve the consent agenda as presented. All voting in favor; motion carried.

Motion made by Blaine Papenfuss and seconded by Darin Otto to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:31 AM.