

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

September 11, 2024

MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers Ted Juhl, William Gunderson, Donald Kemp, Richard Kendall, Randall Emanuelson, and LuAnn Kemp, secretary. A motion was made by Donald Kemp, seconded by Ted Juhl, by vote unanimously carried to approve the minutes of September 3, 2024.

A motion was made by Randall Emanuelson, seconded by Donald Kemp, by vote unanimously carried to pay the bills as presented as well as any necessary bills during harvest:

14135	Office of State Auditor	7,930.00
14136	US Bank	33,535.00
14137	Pembina County	25.70
14138	Triple D Construction and Leasing	52,937.50
14139	Kendall Construction	690.00
14140	US Bank	500.00
14141	LuAnn Kemp	36.00
14142	US Bank	8,681.25

The board reviewed the triangle shaped property near Willow Coulee Dam. A letter will be sent regarding the machinery/etc stored on the WRD property. Discussion followed on selling the triangle piece. Houston Engineering will be asked to survey for a legal description for property sale.

The board reviewed the proposed change order for adding the Drain 34 lateral. Discussion on the proposed change to have culverts in front of the bin site. Triple D Construction will be contacted for an estimate on the change order.

The board viewed the culvert request from Thomas Grzadzieleski between Sections 31 and 32-160-52 and had no comment.

Manager Juhl reported a request for a private cleanout in Drain 13 in Sections 14-15 of N. Midland. He will provide the landowner with the permit form.

A motion was made by Ted Juhl, seconded by Randall Emanuelson, by vote unanimously carried to approve the quote of \$6500 to Kendall Construction to remove the beaver dams affecting the toe drains of Wieler Dam.

The board reviewed the Red River Joint Board updated cost-share policies.

Manager Kendall reported that the Drain 16 culvert damages have been repaired by Kendall Construction. Kendall also discussed the Drain 12 spraying from last year. Sean Morton has already been contacted and will be reviewing the area when he is here to spray and will be providing the spray maps to the office.

Manager Gunderson reported on the collapsed bridge on County Rd 4.

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

September 11, 2024

MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Page 2

Manager Emanuelson reported on a damaged trap on Drain 13. A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to approve the purchase of the trap if needed and allow landowner to install if agreeable.

Zach Hermann and Michael Ferrie – Houston Engineering were present for updates.

- Shannon Heck present to discuss proposed mitigation options downstream of Bourbanis Dam. Currently, a small berm is being proposed to prevent flow from entering his yard/electric box/well. Discussion on possible funding mechanisms and permit requirements. Manager Gunderson discussed possible options to move the electric and connect the property to rural water instead.
- Christi Fischer is requesting dams to be drawn down so that Renwick can be closed for inspection in late October.
- Drain 4 – the rip rap apron repair in the ND DOT was discussed; Houston will help to provide basic description of the work to solicit quotes; Manager Gunderson will review the site with Houston after the meeting
- Drain 67A – discussion on the needed berm repair; Houston will review the elevations up and downstream of the berm to propose a repair
- Drain 81 – construction is complete and punch list is nearly done – will be working on final pay estimate; discussion on warranty and withholding of retainage – FEMA deadline is in January 2025 for final pay
- Drain 66-1 – contract was returned and intends to start work October 1; trap is available for pickup from Helm and culvert is available from Pembina County DOT
- Drain 78 – working on mitigation proposals
- Drain 64 – discussion on the need for DOT approach permits which might be a problem as normally would not allow three approaches that close together
- Drain 5 Extension – discussion on the small capacity of the current design and options to increase the size west of interstate – meeting with landowners this fall
- 2023 FEMA Disaster Declaration Assistance - Flood Mitigation Repairs
 - Drain 78 & 23 Sediment Removal – Awaiting Final Inspection
 - Drain 67A Sediment Removal – Final Payment App sent to Contractor
 - Drain 67A Erosion Repairs – Final Payment App sent to Contractor

No meeting September 17 – dates of future meetings are pending harvest conditions.

Attest: _____

LuAnn Kemp, Secretary

Richard Kendall, Chairman