

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

October 7, 2024

MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers Ted Juhl, William Gunderson, Donald Kemp, Richard Kendall, and LuAnn Kemp, secretary. Dan Fischer- Fischer Land Surveying and Engineering was present as well.

The board reviewed the proposed re-grade and culvert lowering project for Drain 7 – Section 19. Fischer reviewed the project – the west end of Section 19 will gain approximately 18 inches of depth. A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve the change of grade project as proposed for Drain 7. A motion was made by Donald Kemp, seconded by William Gunderson, by vote unanimously carried to approve the soft bid of Drain 7 regrade and culvert with a deadline for completion of November 30, 2024 and a \$400/day penalty.

The board reviewed the cleanout plans for Drain 66-2 (old Drain 72) with Fischer. A motion was made by Donald Kemp, seconded by Ted Juhl, by vote unanimously carried to approve the soft bid of the cleanout of a portion of Drain 66-2 (old Drain 72) with a deadline of completion of November 30, 2024 and a penalty of \$400/day.

A motion was made by William Gunderson, seconded by Donald Kemp, by vote unanimously carried to approve the ND DOT ROW permit for the 66-2 cleanout.

Fischer reviewed the proposal of the Drain 38 culvert realignment along Highway 12 to install a 100 foot 36-inch CMP and remove the existing 24-inch CMP. A motion was made by Donald Kemp, seconded by William Gunderson, by vote unanimously carried to approve the Drain 38 soft bid project with deadline of November 30, 2024 and penalty of \$400/day.

Manager Kendall discussed the area in Drain 66-3 in Lodema Section 15. The berm was overtopped and eroded leaving sediment in the drain. A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to have Fischer review the area and propose a repair project.

The board will meet in special session on Thursday October 10 at 1:00 pm to review additional projects for softbid.

Attest: _____
LuAnn Kemp, Secretary

Richard Kendall, Chairman