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BOARD OF PEMBINA COUNTY COMMISSIONER'S PROCEEDINGS

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October 29, 2024

9:00 AM

Board of Pembina County Commissioners met in the Commissioners Meeting Room of the Courthouse. Chairperson Cull called the meeting to order at 9:01 AM.

Roll call: Jim Benjaminson, Laverne Doyle, Blaine Papenfuss, Darin Otto, Andrew Cull. A quorum was declared.

Also, in attendance are: Zelda Hartje, Missy Morden, Clerk/Recorder; Marcus Ramsay, Chief Deputy; Lisa Keney, Tax Director; Samantha Weeks, IT Director; Samantha Diemert, Emergency Manager/Weed Officer; Revel Sapa, Veterans Affairs Officer.

Motion made by Darin Otto and seconded by Blaine Papenfuss to approve the agenda with the addition of signing the repurchaser deed as presented and deciding where to take funds to pay Gowan Construction. All voting in favor; motion carried.

Motion made by Jim Benjaminson and seconded by Laverne Doyle to approve the October 15, 2024 meeting minutes as presented with the correction of Commissioner Otto's name. All voting in favor; motion carried.

Motion made by Blaine Papenfuss and seconded by Darin Otto to approve Chairman Cull and Auditor Gapp to sign the Yearly Maintenance Certification. All voting in favor; motion carried.

Motion by Blaine Papenfuss and seconded by Laverne Doyle to have Chairperson Cull sign the repurchaser deed as presented. All voting in favor, motion carried.

Devin Johnson presented three drainage permit applications received from Johnson Farms to clean the ditch down to grade on County Road 55, Sections 2, 3 and 11 of Walhalla Township. Motion made by Jim Benjaminson and seconded by Blaine Papenfuss to approve the drainage permits as presented. All voting in favor; motion carried.

Devin Johnson presented two drainage permit requests from Wayne Newell to clean the ditch down to grade on County Highway 2 in Section 9, St. Joseph Township. Motion

made by Blaine Papenfuss and seconded by Laverne Doyle to approve the drainage permits as presented. All voting in favor, motion carried.

Devin Johnson presented a drainage permit and culvert request from Jordan Sagert to clean the ditch along Highway 12, Sections 1 and 2, Akra Township down to grade and replacing and lowering of the culvert on County Highway 12 in Section 1, Akra Township. Motion made by Laverne Doyle and seconded by Darin Otto to approve the drainage permit and culvert request as presented. All voting in favor, motion carried.

Motion by Blaine Papenfuss and seconded by Darin Otto to take the payment to Gowan Construction for \$616,000.00 from the Operation Prairie Dog fund. Roll Call: Jim Benjaminson, yes; Laverne Doyle, yes; Blaine Papenfuss, yes; Darin Otto, yes, Andrew Cull, yes. Motion carried.

Jon Markuson from KLJ is asking for an approval of a change order of aluminum to concrete box culvert and extending the date for paving into spring of 2025. Motion by Darin Otto and seconded by Blaine Papenfuss to approve change orders 2 and 3 contingent on the DOT review. All voting in favor, motion carried.

Melissa Morden asked to close her office at 1:15 pm on Friday December 20th for her office to attend a retirement party for a Walsh County colleague. Motion by Blaine Papenfuss and seconded by Laverne Doyle to approve the closure of the office that afternoon. All voting in favor, motion carried.

Lisa Keney, Tax Director asked the commission if the probationary period could be extended until December 31, 2024 for the new employee in her office. Motion by Blaine Papenfuss and seconded by Darin Otto to approve the extension until December 31, 2024. State's Attorney Fontaine stated the motion should include the finding there hasn't been enough time to evaluate the employee. Blaine Papenfuss amended his motion and was seconded by Darin Otto to include the finding there wasn't sufficient time to evaluate the employee. All voting in favor, motion carried. Commissioner Cull stated he abstained from the vote. She also gave an update on Sidwell spatial adjustments and GIS.

The commission reviewed the foreclosed property listing. Motion by Jim Benjaminson and seconded by Blaine Papenfuss to approve the values set as presented. All voting in favor, motion carried. Motion by Blaine Papenfuss and seconded by Darin Otto that bidding increments be set at \$50.00. All voting in favor, motion carried.

Commission reviewed the October payroll and claims. Motion made by Blaine Papenfuss and seconded by Laverne Doyle to approve the consent agenda as presented. All voting in favor, motion carried.

Motion made by Laverne Doyle and seconded by Darin Otto to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 10:34 AM.