

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

October 28, 2025
MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
ON TEAMS ORIGINATING FROM WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Ted Juhl, Donald Kemp, William Gunderson, Randall Emanuelson, and LuAnn Kemp, secretary. Attorney Fleming also present. A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve the minutes of October 2, 2025 as corrected.

The board reviewed the proposed Certificate of Deposit from United Valley Bank – discussion followed on the length of investment. A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to purchase a 7-month Certificate of Deposit for \$1.7 million at 4.15% interest from United Valley Bank.

Manager Gunderson discussed correspondence from Triple D Construction regarding the Drain 74 Texas Crossing and expected cost-increase on Drain 7 due to culvert condition.

The board adjourned briefly for the Park River Joint Board meeting.

Manager Emanuelson discussed a request from Tom Kennelly for traps near the bridge replacement on Drain 67C. Kennelly is concerned about water backing out of the drain near his home – Houston Engineering's analysis indicated that the new crossing is designed for 100 year event.

Attorney Fleming left at this time.

Zach Herrmann – Houston Engineering met with the board for updates.

- Drain 5 assessment methods – Herrmann reviewed the assessment calculation methods that will meet the new NDCC requirements. Discussion followed on EWP/WRP parcels, parcels near the natural watercourse, soil types, etc. The general method uses taxable market value that is derived from ag land, uses, and annual soil valuations.
- Emergency Action Plans – plans are nearing completion, drafts should be available in December for board review, table-top will be scheduled early 2026
- Herzog/Bourbanis Watershed plans are still on track for completion by September 2026; some delays due to NRCS staffing
- Tongue River Cutoff – discussion on the easement widths and existing EWP easement. Herrmann will review further.

The public comment period was held at 8:15 am. No public comments were received.

Attest: _____

LuAnn Kemp, Secretary

Donald Kemp, Chairman