

**These are DRAFT minutes, subject to amendment before final approval by  
the Pembina County Water Resource District**

October 22, 2024

MINUTES OF THE MEETING OF THE  
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS  
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers Ted Juhl, William Gunderson, Donald Kemp, Richard Kendall, and LuAnn Kemp, secretary. Attorney Fleming and Jeff Duray- Triple D Construction also present. A motion was made by Donald Kemp, seconded by William Gunderson, by vote unanimously carried to approve the minutes of October 15, 2024.

The board reviewed the estimates for the spoil projects on Drain 7 and 39 as provided.

- Helm Enterprises - \$3250 for each of the 2 areas on Drain 7, \$4200 for the area on Drain 39 – Total of \$10,700.
- Blawatt Construction - \$3500 for each of the 2 areas on Drain 7, \$4800 for the area on Drain 39 – Total of \$11800.00

A motion was made by Ted Juhl, seconded by Donald Kemp, by vote unanimously carried to hire Helm Enterprises for the Drain 7 and 39 spoil projects.

The board reviewed the correspondence regarding cost-shares from the ND Department of Water Resources. Funding for the Drain 34 preconstruction, Tongue River Channel Restoration, and remaining Bourbanis EWP will be released.

The soft bids for the Walhalla 3 culvert replacement were opened.

- Triple D Construction     \$69,650.00
- Kendall Construction     \$46,880.00
- Dirty Deeds Dirtwork     \$56,400.00

Discussion followed on the design specifications for clay and timing of the culvert delivery. Options for rebidding with different timelines and clay specifications were reviewed. A motion was made by Donald Kemp, seconded by William Gunderson, by vote unanimously carried to accept the bids and award to Kendall Construction with the specifications as bid.

The soft bids for the Drain 51/51b project were opened.

- Kendall Construction     \$ 63500.00
- Triple D Construction     \$125,500.00

A motion was made by Ted Juhl, seconded by Donald Kemp, by vote unanimously carried to accept the bids and award to Kendall Construction.

The soft bids for the Drain 66-3 berm repair project were opened.

- Dirty Deeds Dirtwork     \$31750.00
- Triple D Construction     \$22500.00
- Kendall Construction     \$ 8150.00

A motion was made by Donald Kemp, seconded by Ted Juhl, by vote unanimously carried to accept the bids and award to Kendall Construction.

Duray reviewed the progress on Drain 34. The t-culvert will be on-site later this week. Devon Johnson – Pembina County Highway also present. Discussion on the asphalt repairs on Drain 34 – Johnson will include with the County 4 repairs next summer.

**These are DRAFT minutes, subject to amendment before final approval by  
the Pembina County Water Resource District**

October 22, 2024

MINUTES OF THE MEETING OF THE  
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS  
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Page 2

Allen Anderson met with the board regarding the cleanout of Drain 66-3 (72). Anderson also discussed wanting to extend Drain 82 to the south to capture additional flow from going east. Board indicated that the design of Drain 82 did not allow for additional flow.

Attorney Fleming reviewed the ND Attorney General opinion regarding the opening of the railbed south of Hamilton.

Johnson presented culvert requests and drainage permits.

A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve the following permits/culvert requests:

- McLeod culvert to widen driveway in Section 24-164-55
- Drainage ROW permit for Olson in Sections 5, 6, 7-160-52
- Drainage ROW permit for Johnson Farms in Section 3-163-56
- Drainage ROW permit for Johnson Farms in Section 2-163-56
- Drainage ROW permit for Johnson Farms in Section 11-163-56

The board reviewed the culvert request for Hamilton township to move a culvert in Section 23 of Hamilton Township. A motion was made by William Gunderson, seconded by Richard Kendall by vote unanimously approved to deny the request at this time.

Manager Kemp reported on Sharp request to straighten/re-route a portion of Drain 16 wing ditch. Discussion followed on history of the project and ND DWR permitting. A permit will need to be applied for project and easement granted prior to the drain being relocated.

Wayne Tisdale did not attend his appointment.

A request for a site inspection by Carlton Heck was reviewed.

Attest: \_\_\_\_\_  
LuAnn Kemp, Secretary

\_\_\_\_\_  
Richard Kendall, Chairman