

The following are "unofficial minutes" subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONER'S PROCEEDINGS

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October 1, 2024

9:00 AM

Board of Pembina County Commissioners met in the Commissioners Meeting Room of the Courthouse. Vice Chairperson Otto called the meeting to order at 9:00 AM.

Roll call: Jim Benjaminson, Laverne Doyle, Darin Otto. Absent: Andrew Cull, Blaine Papenfuss. A quorum was declared.

Also, in attendance are: Scot Becker, Missy Morden, Clerk/Recorder; Rachel Ramsay, Public Health Director; Marcus Ramsay, Chief Deputy; Lisa Keney, Tax Director; Kelly Cluchie, Garret Fontaine, States Attorney.

Motion made by Laverne Doyle and seconded by Jim Benjaminson to approve the agenda. All voting in favor; motion carried.

Motion made by Jim Benjaminson and seconded by Laverne Doyle to approve the September 17, 2024 meeting minutes as presented. All voting in favor; motion carried.

Motion made by Jim Benjaminson and seconded by Laverne Doyle to approve Vice-Chairman Otto to sign the Certification of Local Match for Project BRC-BRS-0099-(015). All voting in favor; motion carried.

Motion made by Laverne Doyle and seconded by Jim Benjaminson to approve the raffle permit for St. Joseph's Preservation Society. All voting in favor; motion carried.

Motion made by Laverne Doyle and seconded by Jim Benjaminson to approve the duplicate warrant requests as presented. All voting in favor; motion carried.

Notice of resignation was received from Madeleine Smith, the NDSU Extension Agriculture and Natural Resource Agent for Pembina County. Her final day was September 30, 2024. Motion by Laverne Doyle and seconded by Jim Benjaminson to accept the resignation. Motion carried.

The commission was given a copy of the NDSU Extension Financial Partnership Base Policy to review and were asked to forward any concerns they had with the policy to NDSU Extension before November 29, 2024.

Devin Johnson presented a drainage permit application received from Ryan and Neil Bernhoft to clean the ditch with no change in the grade north of County Road 3, Section 8 of Park Township. Motion made by Laverne Doyle and seconded by Jim Benjaminson to approve the drainage permit as presented. All voting in favor; motion carried.

Devin Johnson presented a drainage permit application received from Kelly Brown to clean the ditch north of County Road 1, Section 6 of North Carlisle Township. Motion by Jim Benjaminson and seconded by Laverne Doyle to approve the drainage permit as presented. All voting in favor; motion carried.

Devin Johnson presented a drainage permit request from Travis Uggerud, Mark Hatloy, Randall Emanuelson and Michael Emanuelson, beginning 2 miles south of ND Highway 66 on Pembina County Highway 4 in Section 35, Midland Township. Motion made by Laverne Doyle and second by Jim Benjaminson to approve the drainage permit as presented. All voting in favor, motion carried.

Jeff Daley and John Markuson from KLJ gave an update on the collapsed box culvert on the Junction of County 4 and County 1. A temporary crossing would cost approximately \$200,000.00. A reinforced concrete box culvert would cost approximately \$527,000.00. The contractor could still get it done by the end of November early December. Discussion followed regarding the options. The soil survey shows that an aluminum box culvert wouldn't work again and the replacement needs to be a concrete box culvert. Motion by Laverne Doyle and seconded by Jim Benjaminson to go ahead with the new concrete box culvert and installation with a cap of \$900,000.00 without a special meeting but to call a special meeting if it is over that amount. Roll call vote: Jim Benjaminson, yes; Laverne Doyle, yes; Darin Otto, yes; motion carried.

Garret Fontaine gave an update to the proposed changes to the sick leave policy.

Motion by Laverne Doyle and seconded by Jim Benjaminson to have States Attorney Fontaine change the verbiage of the sick policy. All voting in favor, motion carried.

Motion by Laverne Doyle and seconded by Jim Benjaminson to give new employees their probationary period to decide which sick plan they want to join and current employees have sixty days to decide which plan they want to join and sixty days to return unused sick days to the bank. All voting in favor, motion carried.

Commission reviewed the September payroll and claims. Motion made by Jim Benjaminson and seconded by Laverne Doyle to approve the consent agenda as presented. All voting in favor; motion carried.

Motion made by Laverne Doyle and seconded by Jim Benjaminson to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 10:48 AM.