

The following are "unofficial minutes" subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONER'S PROCEEDINGS

www.pembinacountynd.gov

October 15, 2024

9:00 AM

Board of Pembina County Commissioners met in the Commissioners Meeting Room of the Courthouse. Chairperson Cull called the meeting to order at 9:01 AM.

Roll call: Jim Benjaminson, Laverne Doyle, Darin Otto, Andrew Cull. Absent: Blaine Papenfuss. A quorum was declared.

Also, in attendance are: Zelda Hartje, Missy Morden, Clerk/Recorder; Marcus Ramsay, Chief Deputy; Lisa Keney, Tax Director; Garret Fontaine, States Attorney; Kelly Cluchie, Luann Kemp.

Motion made by Darin Otto and seconded by Laverne Doyle to approve the agenda with the addition of approval for Chairman Cull to sign the repurchaser deeds as presented. All voting in favor; motion carried.

Motion made by Jim Benjaminson and seconded by Laverne Doyle to approve the September 24, 2024 special meeting minutes as presented. All voting in favor; motion carried.

Motion made by Darin Otto and seconded by Jim Benjaminson to approve the October 1, 2024 regular meeting minutes as presented. All voting in favor; motion carried.

Motion made by Darin Otto and seconded by Laverne Doyle to approve Chairman Cull to sign the Certification of Local Match for Project BRC-BRS-0099-(015). All voting in favor; motion carried.

Motion made by Laverne Doyle and seconded by Jim Benjaminson to appoint Andrew Cull as the North Dakota State Fair Delegate. All voting in favor; motion carried.

Laverne Doyle with the Northern Valley Human Service Zone Board addressed the commission on the direct and indirect costs per county in the zone. Cavalier County is asking for an extra ten percent from Pembina and Walsh Counties to cover increasing hosting costs for one year. Motion by Darin Otto and seconded by Jim Benjaminson to agree to the ten percent increase cost. Mr. Otto amended the motion to this ten

percent increase for one year and Jim Benjaminson seconded. All voting in favor; motion carried.

Kelly Cluchie gave an update on the boiler. It will get turned on Thursday, October 17th.

Lisa Keney, Tax Director discussed the Sidwell Land Use Delineation Project. They have started the spatial adjustments on the GIS. Once that is completed, they will start with a pilot township and draw out the land uses and send them back to us for inspection. Sidwell suggested to convert the internal web map funds already paid to the mapping services fund of the contract. The Vanguard contract requires the county to have all parcels mapped. Motion by Darin Otto and seconded by Laverne Doyle to move those funds. All voting in favor; motion carried.

Devin Johnson presented a drainage permit application received from Bob Olson to clean the ditch on County Road 3, Sections 5, 6 & 7 and possibly lower the culvert in Section 5 of North Midland Township. Motion made by Laverne Doyle and seconded by Jim Benjaminson to approve the drainage permit as presented. All voting in favor; motion carried.

Devin Johnson presented a culvert request by Hamilton Township to move a culvert north to the corner in Section 23 of Hamilton Township. Motion by Laverne Doyle and seconded by Jim Benjaminson to table the request as presented. All voting in favor; motion carried.

Jon Markasen from KLJ gave an update on the collapsed box culvert on the Junction of County 4 and County 1. The NDDOT will carry through the concrete box for the project. They will do a change order removing the aluminum box and add the reenforced concrete box. The upfront costs would be approximately \$765,000.00. Gowan will need to be paid \$616,000.00. He is anticipating costs to come in under the \$900,000.00 that was preapproved. The steel is ordered for the box and should be done by third week of November and get the road open this year.

Motion by Darin Otto and seconded by Laverne Doyle to move the next regular meeting from November 5th which is Election Day, to October 29th. All voting in favor; motion carried.

Commission reviewed the September Financial Statement and Claims. Motion made by Laverne Doyle and seconded by Jim Benjaminson to approve the consent agenda as presented. All voting in favor; motion carried.

Motion made by Darain Otto and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 10:25 AM.