

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

November 4, 2025
MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
ON TEAMS ORIGINATING FROM WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Ted Juhl, Donald Kemp, William Gunderson, and LuAnn Kemp, secretary. Attorney Fleming also present. A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve the minutes of October 28, 2025.

The public comment period was held at 8:15 am. No public comments were received.

A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve the bills as presented:

Wire	10/30/2025	US Bank	30,160.00
Wire	10/30/2025	Zion Bank	11,350.00
14311	10/30/2025	Bank of ND	7,507.11
14312	10/30/2025	Zion Bank	3,303.95
	11/3/2025	ND SWT	300.00
14313	11/3/2025	LuAnn Kemp	5,395.97
14314	11/3/2025	Pembina County	2,926.65
14315	11/3/2025	Office of ND State Auditor	5,300.00
14316	11/3/2025	Pembina County	56.07
14317	11/4/2025	Kendall Construction	18,600.00
14318	11/4/2025	Houston Engineering	47,312.65
14319	11/4/2025	Cavalier Chronicle	834.82
14320	11/4/2025	True North Steel	1,244.16
14321	11/4/2025	Kendall Construction	106,685.00
14322	11/4/2025	Triple D Construction	39,200.00
14323	11/4/2025	Dirty Deeds Dirtwork, Inc	49,457.00
14324	11/4/2025	Cavalier Rural Electric	900.00

The board discussed engineering requirements and current needs. A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve the Initial Report and advertisement for the Request for Qualifications for General Projects and designate the entire board as the selection committee with a deadline of submittal of December 5, 2025 @ 3:00 pm. The scoring sheets were reviewed and amended.

Attorney Fleming reviewed correspondence from Mr. Gapp regarding the complaint order. Johnson Farms have not completed the work as directed by the deadline. Manager Juhl will inspect the area after the meeting.

A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to direct Attorney Fleming to contact Johnson Farms and Attorney Gibbens to notify them of the missed deadline.

The regular meeting for November 11, 2025 will be held November 12, 2025 due to the Veteran's Day office closure.

Attest:

LuAnn Kemp, Secretary

Donald Kemp, Chairman