

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

November 25, 2025

MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Randall Emanuelson, Donald Kemp, Ted Juhl - electronically, and LuAnn Kemp, secretary. Attorney Robert Fleming also present. A motion was made by Randall Emanuelson, seconded by William Gunderson by vote unanimously carried to approve the minutes of November 18, 2025. A motion was made by William Gunderson, seconded by Randall Emanuelson by vote unanimously carried to approve the minutes of November 19, 2025. A motion was made by Randall Emanuelson, seconded by William Gunderson by vote unanimously carried to approve the minutes of November 20, 2025.

The public comment period was held at 8:15 am. No public comments were received.

A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to add the Tongue River Dam inspections and the 2026 Meeting Schedule to the agenda.

The board reviewed the correspondence from the ND Dam Safety Office regarding state inspections of the Tongue River Dam.

- Morrison was last inspected in 2013 – will be placed on the inspection list for 2026 and include video of conduit as possible
- Olga – last inspected November 2025, separation of liner on the conduit was noted
- Goschke – last inspected June 2025, no issues with conduit
- Weiler – last inspected November 2024, conditions did not allow conduit inspection but can be completed as conditions allow; next regular inspection – 2029 (every 5 years)
- Olson – last inspected November 2025, conditions did not allow conduit inspection but can be completed as conditions allow – next regular inspection – 2028 (every 3 years)
- Herzog – last inspected November 2025, conditions did not allow conduit inspection but can be completed as conditions allow – may be difficult due to elbow in the CMP upstream of outlet; next regular inspection – 2030 (every 5 years)

Weiler, Olson, Herzog and Morrison conduit inspections will be completed as soon as conditions allow.

A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve a 2026 regular meeting schedule for the Pembina County Water Resource District as follows:

- Every Tuesday at 8:00 a.m., in the Pembina County Water Resource District Office, 308 Courthouse Drive, Cavalier, North Dakota.

Manager Gunderson discussed Drain 82 gates. Several are not closing properly and appear out of alignment. Gunderson will contact Dan Fischer – Fischer Land Surveying and Engineering if needed.

Manager Juhl gave an update on the culvert replacement in Drain 78. Helm Enterprises is finishing the work and recommended rip rap on the outlet to help with erosion. A motion was made by Ted Juhl, seconded by Randall Emanuelson, by vote unanimously carried to approve the addition of rip rap to the outlet of the culvert.

The board reviewed the estimate from Houston Engineering for the Johnson Farms vs Johnson Farms complaint. Discussion followed on the scope. The estimate will be provided to Attorney Gibbons for approval before the investigation is started.

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The board reviewed the Engineers report and parcel assessments for the Drain 5 Improvements and Extension. A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve the Second Resolution for the Drain 5 Improvements and Extension with the Engineer's report as presented.

Josh Friedt – United Valley Bank met with the board regarding the renewal of the FEMA loan. A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve the \$649,000 note for 2 years at 4.55% with United Valley Bank.

Attorney Fleming indicated he would be contacting the Gapp and Johnson Farms parties regarding the status of the complaint and order.

Other open complaints were discussed. A summary of the status of complaints will be provided next week.

Attest:

LuAnn Kemp, Secretary

Donald Kemp, Chairman