These are DRAFT minutes, subject to amendment before final approval by the Pembina County Water Resource District

November 24, 2026
MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Donald Kemp, Ted Juhl (by phone), and LuAnn Kemp, secretary. Attorney Robert Fleming and Scot Becker also present. A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve the minutes of November 17, 2026.

A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to approve the addition of Kendall Gemmil to the agenda.

The public comment period was held at 8:10 am. No public comments were received.

A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to award the City of Pembina Dam project to Spruce Valley for $798751.00 based on recommendation from Houston Engineering.

A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to conditionally approve the Notice to Proceed for the City of Pembina dam project pending receipt of appropriate contract documents, insurance, and bond.

The board reviewed the scope of work and estimate from Houston Engineering for the complaint filed by Monsebroten against Young/Kennelly. A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to provide the scope of work and estimate to the parties and set a deadline of December 4, 2026 for receipt of a written resolution from the parties – without a written resolution, the board will go forward with the Houston Engineering estimate for investigating the complaint.

The board reviewed the ND DWR SOV for permit 7061 (Carpenter). The matter will be addressed at the December 8, 2026 meeting to allow board members time to review the packet.

The board reviewed the ND DWR permit 7022 (Drain 5). The matter will be addressed at the December 8, 2026 meeting to allow board members and Mike Ferrie, Houston Engineering, time to review the packet.

Kendall Gemmill met with the board regarding quotes for clearing and grubbing trees/brush along Drain 67 and 79. Discussion followed on the financial status of the drains and ability to pay for additional work.

Manager Kemp discussed the meeting held at Icelandic State Park last week regarding sediment in the pool. Karen Anderson, Janne Myrdal, Lacey Hinkle, Scot Becker and Kemp toured the area around Renwick State Park. Anderson and Myrdal suggested that the board work with the ND Parks and Recreation to request funding during this winter's legislative session.

A meeting was then held with ND Parks and Recreation Director, Anton Hilling, and Zach Herrmann – Houston Engineering over TEAMS. A discussion was held on the sediment building within the recreation pool. At this time, the sediment is not impacting the flood storage of the dam; however, it will in the future. Discussion followed on the way forward for a feasibility study. Herrman will work with the office to write a resolution to propose to ND Water for support. Herrman will provide an estimate and scope of work for the December 8th meeting for the board to review. The intention is to request Myrdal and Anderson to sponsor a bill for the feasibility study for funding.

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A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to appoint William Gunderson as the voting delegate for the ND Water convention.

After discussion and review of the drain finances, A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to defer the brushing project on Drain 79 to 2027. A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to defer the brushing project on Drain 66 to 2027. Both projects will be bid together as a soft bid in 2027.

A motion was made by William Gunderson, seconded by Randall Emanuelson by vote unanimously carried to set the regular meeting dates for 2027 as every Tuesday from 7:30 am to 10:30 am.

The board discussed water levels at the dams. A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to direct Mr. Gemmill to close Herzog and Wieler dams to about 2 inches on Friday, November 27, 2026 for the winter.

Manager Gunderson reported that Mr. Kennelly had agreed to mow Drain 67A near the city park in St. Thomas.

Manager Emanuelson requested that the helicopter spray flight paths be requested for review.

Manager Kemp discussed the possibility of having a booth at the Red River Basin Commission meeting – no interest was given.

No regular meeting will be scheduled for next week.

Attest: _____ _____
LuAnn Kemp, Secretary Donald Kemp, Chairman