

**These are DRAFT minutes, subject to amendment before final approval by  
the Pembina County Water Resource District**

May 19, 2026

MINUTES OF THE MEETING OF THE  
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS  
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Randall Emanuelson, Donald Kemp, Ted Juhl, and LuAnn Kemp, secretary. Attorney Robert Fleming also present. A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to approve the minutes of April 28, 2026. A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve the minutes of May 8, 2026.

The public comment period was held at 8:15 am. No public comments were received.

A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve the bills as presented:

14391	LuAnn Kemp	5,560.62
14392	Pembina County	2,936.63
14393	Kendall Construction	2,500.00
14394	Kendall Construction	5,615.00

A motion was made by Ted Juhl, seconded by William Gunderson, to amend the agenda to include the culvert requests from Mark Demars.

The culvert requests (SE ¼ 9-162-53, SE ¼ Section 2-162-53, and SE ¼ Section 10-162-53) from Mark Demars were reviewed and no comment was issued.

Mr. Stevenson cancelled his appointment with the board. Discussion was held regarding the concern of sediment in the channel on his property as well as the option for him to visit with ND DEQ as he feels the sediment may have resulted from the bridge replacement.

The board reviewed the updated complaint process effective April 1, 2026. The ND DWR will no longer support complaint forms; however, the RRJB will be developing a complaint form. Discussion was held on the current complaint process and the need to update board policy to reflect the updated processes. A motion was made by Ted Juhl, seconded by Randall Emanuelson, by vote unanimously carried to continue using the prior ND DWR complaint form until the new form is provided by RRJB. The complaint by Ed Ramsey was reviewed. Information regarding the complained on party, etc is missing. Mr. Ramsey will be requested to fill out the complaint form.

The board reviewed the upcoming CD maturing. A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to have the CD returned to the money market account until new quotes are received.

The board reviewed the SOV for Project BRJ-0034(038) PCN 23987. A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to request that specifications and design be provided to the board for review and that the crossings be set at adequate elevation to allow drains for function properly.

The board discussed the gate at Renwick Dam. It appears that the gate does have some leakage; however, that appears to be normal with the new gate. Discussion was held on leaving it open slightly to reduce the tension on the gate.

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Manager Gunderson reported he had been to Wieler/Goschke/Senator Young dams. Olson Dam road is washed out currently. Goeschke cat-walk fence is loose from recent wind and needs repair. Kendall Gemmill will be directed to repair the fence.

Gunderson also reported that Drain 82 gates have been opened about ½ way.

Mike Ferrie and Zach Herrmann – Houston Engineering arrived at this time.

The board met with the Pembina County Commission. Updates on the drone flights were given. The board requested the Commission decide regarding any additional snagging and clearing work at its June 3<sup>rd</sup> meeting to allow for hearing notices, etc. Olga Dam feasibility project secured ND DWR and RRJB funding.

Ferrie and Herrmann provided updates on Houston Engineering projects:

- Senator Young/Herzog NRCS Watershed planning – discussion held on the need to finish the reports as requested by the NRCS. Herrmann reviewed the progress on the project. Board requests the project be finished as soon as possible. Funding for the project was also discussed as the approved budget has been expended.
- Herzog/Bourbanis – progress is moving again as it was delayed by the turnover in the ND NRCS office due to the joint nature of the project. Boring work is scheduled for summer 2026 and survey work is largely complete. A motion was made by Randall Emanuelson, seconded by Ted Juhll, by vote unanimously carried to request a one-year extension for the Herzog/Bourbanis NRCS Watershed rehabilitation from the NRCS. Public meeting will be scheduled for July 2026 pending availability of NRCS and state staff.
- The Johnson vs Johnson complaint report is nearly finished – will be placed on agenda for May 26, 2026 for board review
- Drain 64 – plans for the culvert replacements in Enbridge and Minkota crossings are nearly complete, discussion held on board providing materials versus contractor supplying them. A motion was made by Randall Emmanuelson, seconded by William Gunderson, by vote unanimously carried to have materials included in the bid as contractor supplied due to nature of risk damaging the coated pipe.
- Drain 4 – discussion held on stockpiling versus spreading the excess excavation; Manager Gunderson will visit with adjacent landowner, ND DWR cost-share for construction will be send in by mid-June.
- Tongue River Cutoff – easements for the new alignment were reviewed; documents will be updated so easements can be sent to landowners for review
- Drain 5 – the report on assessment hearing is nearly complete and will be ready for board review shortly

Ferrie reported that he will be site inspecting Drain 78, 67 and Renwick in the next couple weeks. Drain 78 additional rip rap is on hold until load limits come off.

The meeting time for the May 26, 2026 meeting will be adjusted to an afternoon start.

Attest: \_\_\_\_\_

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LuAnn Kemp, Secretary

Donald Kemp, Chairman