

**These are DRAFT minutes, subject to amendment before final approval by  
the Pembina County Water Resource District**

March 25, 2025  
MINUTES OF THE MEETING OF THE  
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS  
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Ted Juhl (virtual), Donald Kemp (virtual), Randall Emanuelson, Ricard Kendall, and LuAnn Kemp, secretary. Attorney Fleming also present. A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve the minutes of March 18, 2025.

A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to approve the ND DWR Cost-share for Drain 4 Feasibility Study.

The board reviewed the map of Drain 12 in regard to the insurance claim. A map and parcel owner's names will be provided to the insurance company.

The board discussed the Drain 7 outlet. Houston Engineering will be contacted for an estimate of engineering services to lower the outlet by a minimum of two feet using a elbow pipe.

Discussion on possible seepage downstream of the Renwick outlet discharge was held. Houston Engineering, ND DWR Dam Safety and NRCS will be notified. Mike Ferrie – Houston Engineering plans to be on site later today.

Manager Kendall will contact Mitch Otto regarding building the trash racks for Olson/Olga Dam.

Manager Juhl will measure the CMP in need of replacement in Drain 78 in 187<sup>th</sup> Avenue.

Manager Emanuelson reported on the electric substations near Enbridge.

A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to hire Jetway to clean the foundation drains if found to be necessary immediately.

A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to contract Houston Engineering to investigate the possible seepage at Renwick Dam.

Manager Kendall will be getting an estimate for the repairs of the Olga Dam Access route.

Manager Emanuelson had completed a site visit to the Drain 67A/Hwy 4 bridge project to inspect the trap damage reported by Coulhart but conditions did not allow for inspection.

Clarence Boettger met with the board regarding a possible extension of Drain 66-1A – Boettger was informed of two options: either bring the proposed extension up to drain standards of 18 feet with 3:1 ss or it would need to be petitioned and voted by Drain 66 as a whole. Boettger discussed wanting smaller drain specifications and assessment concerns.

Manager Gunderson reported that the City of St. Thomas is working on installing gates on the storm drains that discharge into Drain 67A.

Attest: \_\_\_\_\_  
LuAnn Kemp, Secretary

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Donald Kemp, Chairman