

**These are DRAFT minutes, subject to amendment before final approval by  
the Pembina County Water Resource District**

June 26, 2025

MINUTES OF THE SPECIAL MEETING OF THE  
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS  
CAVALIER COUNTY WATER RESOURCE DISTRICT OFFICE – LANGDON, ND

Those present were Managers William Gunderson (electronic), Ted Juhl, Richard Kendall (electronic), Donald Kemp (electronic) and LuAnn Kemp, secretary. Cavalier County Water Resource District members and secretary as well as Dan Fischer- Fischer Land Surveying and Engineering also present.

The boards met in joint session to discuss the progress on the Drain W-3 culvert installation. Installation has started and compaction testing has been ordered. The site has been having issues with water ponding. Fischer proposed cleaning approximately 500 feet downstream to help with drying out of the area of the culvert installation. A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve Change Order #1 for cleaning 500 feet downstream for \$6200.00.

Discussion followed on setting a deadline for completion of the work. A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to extend the deadline for the Drain W3 culvert project completion to July 30, 2025. No action was taken on previous motion for penalty for not completing by initial deadline of November 30, 2024. Meeting will be scheduled with both boards at the project completion to discuss.

Attest: \_\_\_\_\_

LuAnn Kemp, Secretary

Donald Kemp, Chairman