

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

June 24, 2025

MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Ted Juhl, Richard Kendall, Donald Kemp, Randall Emanuelson and LuAnn Kemp, secretary. A motion was made by Ted Juhl, seconded by Richard Kendall, by vote unanimously carried to approve the minutes of June 10, 2025.

A motion was made by Richard Kendall, seconded by Randall Emanuelson, by vote unanimously carried to pay the bills as presented;

14255	Houston Engineering	710.50
14256	Pembina County	54.27
14257	Fischer Land Surveying and Engineering	33,261.86
14258	Mueller Co LLC	589.00
14259	Triple D Construction & Leasing	23,210.84

The board reviewed the cattails and tree spraying maps for Dakota Helicopter. Discussion followed on an estimate for spraying the dams by helicopter.

Manager Kemp reviewed the conditions of the Walhalla 3 culvert. A meeting will be set with Cavalier County WRD to discuss setting a deadline and site dewatering plans.

A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to approve the Drain ROW Private Cleanout permit for Drain 16 for Paul Gunderson – William Gunderson abstained.

Zach Herrman and Mike Ferrie – Houston Engineering met electronically with the board with updates. Cordell Wimpfheimer and Jeff Duray also present.

- Renwick Dam Safety Improvements erosion – discussion on options for repair including pulling back the existing bank, reshaping the bank and tying into the channel. A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve the ND DWR and RRJB Cost-share applications for the Renwick Dam Safety Improvements as presented.
- Drain 13 soft bids were opened – bids were received as follows:
 - Triple D Construction - \$12,930
 - Kendall Construction – \$22,380
 - Dirty Deeds Construction - \$14,500

A motion was made by Randall Emanuelson, seconded by Richard Kendall, by vote unanimously carried to accept the bids as presented and award the Drain 13 culvert soft bid to Triple D Construction for \$12,930.

- Drain 7 Outlet – Discussion on the proposed culvert configuration and bands – True North estimate of \$7500 for materials – Board requested estimate for upgraded wider bands – estimate will be reviewed next week.
- Tongue River Dam EAP and Tongue River Cutoff NDDWR Cost-share amendments will need to go through the normal process of Pre-Commission and ND DWR approval.

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- North Branch – the proposed letter to Congressional representatives was reviewed and revision were suggested to adequately express the obstacles of the federal processes.
- Herzog Dam – correspondence from the ND DWR was reviewed regarding the level of Herzog Dam – recommendation of 1154 feet – a motion was made by William Gunderson, seconded by Randall Emanuelson, by vote carried to open Herzog Dam to 1/2 open to reach the recommended level to accommodate for potential flood storage. Gunderson – yes, Emanuelson -yes, Kendall – yes, Juhl – yes, Kemp - abstained
- Fritz/Symington estimate was reviewed – estimate of \$5,300 to determine watershed of the complaint – estimate will be provided to parties prior to approval

Jeff Duray – Triple D Construction reviewed the Drain 34 project with the board. There is an area south of Highway 1 with blow dirt covering the bank impeding the growth of the grass seed. An estimate for the needed reseeding will be provided to the board – Duray later completed site inspection of the area and reported back that the blow dirt is mainly off the slope after the last rain. The area will be monitored.

The board reviewed the SOV letter for BRC-3411(062), PCN 23736 which is the bridge on Highway 12 over Drain 38 – a meeting will be scheduled with Pembina County DOT – Devon Johnson.

Manager Kemp discussed a request for Jim Belanus – Walhalla township regarding the assessment of parcel in Section 2-163-56. Kemp also discussed a cleanout project for Drain 7 that private landowners have requested. Discussion followed on options for funding the cleanout – interested parties will be asked to pledge funds to the work as the drain assessment can not currently fund the needed work.

Manager Emanuelson discussed options for doing a culvert inventory on Drain 67A similar to that done on Drain 66—priority at this time would be Sections 27, 35, and 36 of S Midland.

Manager Kendall discussed options for spraying by ground at the dams.

Attest: _____

LuAnn Kemp, Secretary

Donald Kemp, Chairman