

The following are "unofficial minutes" subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONER'S PROCEEDINGS

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June 18, 2024

9:00 AM

Board of Pembina County Commissioners met in the Commissioners Meeting Room of the Courthouse. Chairperson Cull called the meeting to order at 9:00 AM.

Roll call: Jim Benjaminson, Laverne Doyle, Blaine Papenfuss, Darin Otto, and Andrew Cull. A quorum was declared.

Also, in attendance are: Zelda Hartje, Marcus Ramsay, Chief Deputy, Samantha Weeks, 911/IT/GIS Coordinator, Samantha Diemert, Emergency Manager/Weed Officer, Lisa Keney, Tax Director and Rachel Ramsay, Public Health Director.

Motion made by Laverne Doyle and seconded by Darin Otto to approve the agenda with the following changes/additions: Zelda Hartje with the Historic Preservation Commission contract, Devin Johnson with a drainage permit request, road striping quotes and a culvert request, Angelle French with a letter of support for the Price program, and a raffle permit request. All voting in favor; motion carried.

Motion made by Darin Otto and seconded by Blaine Papenfuss to approve the June 4, 2024 meeting minutes as presented. All voting in favor; motion carried.

Motion made by Blaine Papenfuss and seconded by Laverne Doyle to approve the 2024 Equalization minutes as presented. All voting in favor; motion carried.

County deed for property described as Lots 17-18, Block 24, OT, City of Pembina, Parcel 33-1320000, sold to Keith and Lyndi Needham was presented. Motion made by Darin Otto and seconded by Blaine Papenfuss to authorize the Chairperson to sign the deed as presented. All voting in favor; motion carried.

Request for a raffle permit received from Devon Grube Memorial Scholarship Fund. Motion made by Laverne Doyle and seconded by Blaine Papenfuss to approve the raffle permit request as presented. All voting in favor; motion carried.

Zelda Hartje presented the 2025 Historic Preservation grant for signature. Motion made by Darin Otto and seconded by Laverne Doyle to authorize the Chairperson to sign the grant as presented. All voting in favor; motion carried.

Angelle French, Pembina County JDA Director, presented a handout relating to HUD's Price Program, and discussed the Red River Regional Council's proposed approach for a Red River Price Program. This is a six year federally funded program. Angelle gave a brief overview of the program, stating there is no financial commitment request from the Commission. Angelle is requesting a Memorandum of Understanding and a letter of support from the Commission. States Attorney Fontaine will review the Memorandum of Understanding and letter of support prior to any decisions. Angelle will be scheduled to return to the July 2<sup>nd</sup> meeting.

Sheriff Meidinger and Chief Deputy Ramsay presented a handout and reviewed the cost analysis for the Law Enforcement Center with the Commission. Chairperson Cull thanked them for preparing the cost analysis. Motion made by Darin Otto to table a decision until further notice, to allow States Attorney Fontaine time to review. Second by Blaine Papenfuss. All voting in favor; motion carried.

Drainage permit received from Jay Gudajtes, to facilitate proper drainage and utilize the existing right-of-way for field drainage, for a four-mile span, on the north side of County Road 11, in Sections 33, 34 and 35 of North Midland Township. The project will be funded by local farmers. Permit was approved by Devin Johnson, Highway Supervisor. Motion made by Laverne Doyle and seconded by Jim Benjaminson to authorize the Chairperson to sign the permit as presented. All voting in favor; motion carried.

Culvert request received from Jason Volk to replace an existing 18" culvert with two or three 60" or 72" culverts, to allow water to cross to the north to the Pembina River, in the SW<sup>1</sup>/<sub>4</sub> of Section 18 of East Pembina Township. The request has been approved by two township officers and Devin Johnson, Highway Superintendent. Motion made by Darin Otto and seconded by Blaine Papenfuss to authorize the permit, with the size of culverts being at Devin's discretion, and authorize the Chairperson to sign the permit as presented. All voting in favor; motion carried.

The following quotes to stripe county highways were received:

Dallmann Services Co. - \$140,653.10

West River Striping Company - \$148,933.85

Motion made by Blaine Papenfuss and seconded by Laverne Doyle to approve the quote from West River Striping Company since they are in the area, and to ensure striping will be completed this year. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Blaine Papenfuss – yes; Darin Otto – yes; Andrew Cull – yes. Motion carried.

Devin reviewed three Heuchert complaints and one Olafson complaint with the Commission. These complaints were filed with the Water Board in June. Discussion followed.

Kelly Cluchie, Maintenance, informed the Commission he has not received a quote from either contractor he contacted for roof repairs on the Courthouse.

Commission reviewed the claims. Motion made by Blaine Papenfuss and seconded by Jim Benjaminson to approve the consent agenda as presented. All voting in favor; motion carried.

Motion made by Blaine Papenfuss and seconded by Darin Otto to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 10:40 AM.