

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

July 22, 2025

MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Ted Juhl, Donald Kemp, Randall Emanuelson and LuAnn Kemp, secretary. Attorney Fleming also present. A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve the minutes of July 15, 2025.

A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to amend the agenda to include Devon Johnson and Mike Ferrie to the agenda with Drain 67C, Drain 64 updates, and Drain 78 updates.

The board reviewed the open records/open meetings training that Secretary LuAnn Kemp had attended.

The public comment period was held at 8:15 am – no attendees.

Manager Kemp discussed a request to lower an 18-inch culvert in the area of the Drain 7 cleanout at no cost to the drain. A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve installation of a 50 foot 18-inch CMP in Drain 7 where at 155th Ave at no cost to the drain. A used culvert may be available for use. Manager Kemp will check the inventory of used CMP.

Devon Johnson arrived, and Mike Ferrie-Houston Engineering attended electronically. Johnson and Manager Kemp discussed concerns regarding a bridge replacement near B. Hannesson residence.

Ferrie provided updates on projects.

- Drain 67C – the 100 years even will have minimal water level rises with the proposed culverts; however, water surface will remain below the farmstead elevations. Two lines of CMP (90 feet by 96 inch) are proposed with 3:1 SS and 30-foot top. A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to approve the preparation of a soft bid package as proposed with culvert preference of heavier gauge depending but flexible due to availability with \$400/day penalty and deadline of September 25 to allow for use of the crossing during sugar beet harvest.
- Drain 78 – Discussion of the draft letter to landowners regarding need for ingress/egress for the outlet repair. Ferrie will provide a map with proposed ingress/egress needs as well as possible locations for spoil and staging.
- Drain 64 – Discussion on adding the Minnkota crossing to the Enbridge package as the crossing is failing
- Drain 7 – CMP should be ready this week, elbow is ready for delivery.

A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve the Walsh and Cavalier County Drain Assessment requests.

July 22, 2025
MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Page 2

A joint session with Cavalier County Water Resource Board was held for discussion on joint drains. Cavalier County Managers present include: Brian Hardy, Bruce Roder, Ordale Morstad, Shauna Schneider and secretary Paula Cunningham.

Others present include: Patrick Dunnigan, Kendall Gemmill – Kendall Construction, and Dan Fischer -Fischer Land Surveying and Engineering.

Walhalla 3 crossing is complete and can be inspected by board members. Discussion followed on the need for the additional rip rap and erosion by the tile outlet. A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve Change Order #2 in the amount of \$3615.00. Discussion followed on the penalty that was implemented earlier for not meeting the November 30, 2024 deadline. A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve waiving the penalty on the Walhalla #3 culvert. Discussion on having any correspondence regarding weather shut-downs via writing or email. The board reviewed the memo from Fischer regarding Mr. Belanus on the construction site. Mr. Gemmill was reminded that construction site security is up to the contractor. Mr. Dunnigan with Walhalla township stated the project looks good but is concerned about possible obstructions from snow/ice. Board will monitor the area in the spring.

Manager Emanuelson left at this time. He will be delivering the assessments to Walsh County auditor and WRD.

Fischer reviewed the soft-bid for brush removal on Drain 51, Walhalla 2 and Walhalla 3. A motion was made by Ted Juhl, by vote unanimously carried to approve the soft bid package as presented with \$400/day penalty and deadline of November 30, 2025. Fischer will further review the package and offer any special notes needed. Any questions regarding the project must be received by email. Neither the boards nor the engineer will be answering questions that are not received in writing. Answers to any questions will be sent via email to all contractors via email.

Cavalier County WRD received the 2025 drain assessment requests and will deliver to the Cavalier County Auditor.

Cavalier County WRD left at this time.

A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to add Drain 62R to the agenda.

Mr. Fischer discussed options to regrade the drain and possibly widen the bottom width to provide additional capacity. A meeting will be scheduled with Rhineland.

Manager Kemp discussed a request to move two quarters from Drain 16 to Drain 64. A notice of hearing for the removal and adding of the parcels will be completed with the hearing scheduled as soon as possible to allow for the assessment in 2025.

July 22, 2025

MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Page 3

The Wieler Dam report will be reviewed at a future meeting.

Attorney Fleming had no updates.

Manager Kemp discussed options for beaver dam removals.

Attest:

LuAnn Kemp, Secretary

Donald Kemp, Chairman