

**These are DRAFT minutes, subject to amendment before final approval by  
the Pembina County Water Resource District**

July 15, 2025

MINUTES OF THE MEETING OF THE  
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS  
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Ted Juhl, Richard Kendall, Donald Kemp, Randall Emanuelson and LuAnn Kemp, secretary. Attorney Fleming also present. A motion was made by William Gunderson, seconded by Richard Kendall, by vote unanimously carried to approve the minutes of July 1, 2025.

A motion was made by Richard Kendall, seconded by William Gunderson, by vote unanimously carried to approve the bills as presented:

14263	Houston Engineering	86,398.05
14264	Triple D Construction	22,688.50
14265	Kendall Construction	11,089.00
14266	VOID	
14267	Pembina County	59.83

Chris Burgess – United Valley Bank met with the board regarding the CD renewal. A motion as made by Richard Kendall, seconded by Ted Juhl, by vote unanimously carried to approve the purchase of the Drain Funds 3 month CD as presented. Kendall – Yes, Juhl – Yes, Kemp – Yes, Emanuelson – Yes, Gunderson – Yes.

The board reviewed the 2026 General and Drain Fund Budgets. A motion was made by Richard Kendall, seconded by William Gunderson, by vote unanimously carried to approve the 2026 General and Drain Fund Budgets as presented. Kemp -Yes, Gunderson – Yes, Juhl – Yes, Emanuelson – Yes, Kendall – Yes.

A motion as made by Ted Juhl, seconded by Randall Emanuelson, by vote unanimously carried to approve the drain assessments as follows:

- \$1/acre – Drains 4, 11, 12, 17, 19, 28, 47, 69, 73, W2
- \$2/acre – Drains 3, 51, 51-b, 55 (Pembina), 62, 66
- \$3/acre – Drains 16
- \$4/acre – Drains 5, 7, 23, 38, 55 (Walsh- missed 2024), 60, 67, W3
- \$7/acre – Drain 82
- \$8/acre – Drains 39
- \$10/acre – Drains 34, 78
- \$14/acre – Drains 64
- \$15/acre – Drains 79
- \$18/acre – Drain 81

Gunderson – Yes, Emanuelson -Yes, Kendall – Yes, Juhl – Yes, Kemp – Yes.

A motion was made by William Gunderson, seconded by Richard Kendall, by vote unanimously carried to approve Change Order #1 – TR Cutoff Culvert with reduction of \$5,900.

A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve the cost-share with RRJB for the EAP Amended and the Renwick Dam Safety improvement construction costs.

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A motion was made by Randall Emanuelson, seconded by Richard Kendall by vote unanimously carried to approve the ND DWR Cost-share for the change of scope for the Renwick Feasibility cost-share to include pre-construction engineering.

The board reviewed the Johnson Farms vs Johnson Farms complaint – further information will be requested and the Pembina River Dike files will be reviewed with Houston Engineering.

A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve the request for watercourse determination to the ND DWR for the Johnson Farms vs Gapp (3) complaint.

The board reviewed the maintenance changes from Enbridge and had no comment.

Manager Juhl reported that he was still working on estimates for the Drain 78 culvert repair. Also discussed used pilings that might be useful for Drain 78 outlet repair.

Attorney Fleming had no updates regarding Drain 62r outlet and discussion on the Thompson Family LLC complaint letter that was returned. Fleming left at this time.

Mike Ferrie – Houston Engineering met with the board electronically regarding project updates.

- Drain 67C bridge – Devon Johnson with Pembina County DOT also present, proposal to replace bridge with CMPs is being worked on, discussion on salvage on the bridge and timing of the project, proposal of culvert sizing to be presented next week.
- Hamilton Drainage project – Manager Kemp will reach out to landowners again for direction for Houston

The board met with the Pembina County Commission for updates regarding Renwick Dam, funding for Red River Joint Board, and Drain 64 Enbridge work.

Ferrie continued updates

- Drain 78 Outlet – NRCS will be requiring landowner to agree to the work within the easement in writing, Manager Juhl will reach out to the landowner
- Drain 7 – bedding for the pipe will be left to the contractor discretion
- Drain 64
  - Kneeshaw approach – working on final plans – discussion on using galvanized versus poly coated pipe, A motion was made by Randall Emanuelson, seconded by Ted Juhl by vote unanimously carried to prepare soft bid package for installation of 14 gauge poly-coated CMP with \$400/day penalty and October 30, 2025 deadline. A motion was
  - Continue to coordinate with Enbridge on other crossings
- Meeting with Houston will be moved to August 12 in anticipation of harvest.

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Kendall Gemmill met with the board to discuss construction site security – it is contractor responsibility. Issue will be discussed next week with Fischer Land Surveying and Engineering as well as Cavalier County WRD.

A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to add the estimate for the beaver dam removal in Drain 67A to the agenda.

A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to accept the \$2250.00 estimate of Kendall Construction to remove the beaver dam in Drain 67.

Manager Gunderson and Kendall reported on the Drain 12 insurance inspection – no decision has been given by insurance company.

Manager Kemp reported that he was working with Nodak/Minnkota regarding the culvert into the substation.

Attest: \_\_\_\_\_  
LuAnn Kemp, Secretary                      Donald Kemp, Chairman