

The following are "unofficial minutes" subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONER'S PROCEEDINGS

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January 7, 2025

9:00 AM

Board of Pembina County Commissioners met in the Commissioners Meeting Room of the Courthouse.

Chairperson Otto called the meeting to order at 9:00 AM. Roll call: Patrick Hardy, Scot Becker, Blaine Papenfuss, Darin Otto and Andrew Cull. A quorum was declared.

Also, in attendance were: Zelda Hartje, Samantha Diemert, Emergency Manager; Samantha Weeks, IT/GIS; Rachel Ramsay, PH Director; Revel Sapa, VSO; Missy Morden, Clerk Recorder; Marcus Ramsay, Chief Deputy; Terry Meidinger, Sheriff; Stephen Gapp, Donald Kemp, Randall Emanuelson, William Gunderson, LuAnn Kemp, Robert Fleming.

Motion made by Patrick Hardy and seconded by Scot Becker to approve the agenda with the changes of removing Lisa Keney office update. All voting in favor; motion carried.

Motion made by Blaine Papenfuss and seconded by Scot Becker to approve the December 17, 2024 meeting minutes as presented. All voting in favor; motion carried.

Auditor/Treasurer Gapp presented the Pledge of Assets and List of Depositories of Pembina County funds. Motion by Blaine Papenfuss and seconded by Patrick Hardy to approve the List of Depositories. All voting in favor, motion carried.

Motion by Andrew Cull and seconded by Scot Becker to leave current portfolio holders as is but appoint Scot Becker as the Planning and Operation Services and Patrick Hardy to the Human Services portfolio holder. All voting in favor, motion carried.

Motion by Blaine Papenfuss and seconded by Scot Becker to approve the Township Flood Plain for Bathgate as option 3. All voting in favor, motion carried.

Motion by Andrew Cull and seconded by Patrick Hardy to approve Gardar, LaMoure, Cavalier, Lincoln and Park Township as option 1. All voting in favor, motion carried.

Motion by Patrick Hardy and seconded by Blaine Papenfuss to approve extra vacation carry over for Kelly Cluchie due to projects and Rich Johnson due to staffing shortage. All voting in favor, motion carried.

Commission discussed human resources as far as having it in house versus out sourced. More information will be gathered and will be readdressed at the first meeting in February.

Revel Sapa, VSO, gave an update regarding the Vehicle MOU with Pembina and Grand Forks, Walsh and Trail Counties. She also gave an update of the new vehicle Pembina County received. The vehicle picks up in Pembina, Walsh, Trail and Grand Forks County and takes veterans to the VA in Fargo every Tuesday. Starting this year, each of these counties will be paying for each passenger from their counties. It was covered by ARPA Funds previously. The drivers of the van are given \$100.00 for each trip.

Donald Kemp from the Water Board addressed the commission on the appointments to the water board. He discussed all the requirements and job duties that go into being on the water board. Water Board is requesting the commission get active in the Red River Basin Commission and the Pembina River Dike Task Team. They would like one commissioner to join each board and attend the meetings.

Devin Johnson called in and gave an update on the box culvert installation. They are on site and looking at approximately a week to get the bridge open. Four bridges will need to be closed this week. Two others are being looked at right now.

Sheriff Meidinger and Chief Deputy Ramsay introduced their new deputy and gave an update on vehicles.

Motion by Blaine Papenfuss and seconded by Andrew Cull to approve the end of year batch of claims as presented. All voting in favor, motion carried.

Commission reviewed the December payroll and claims. Motion made by Andrew Cull and seconded by Blaine Papenfuss to approve the consent agenda as presented. All voting in favor; motion carried.

Motion made by Blaine Papenfuss to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:06 AM.