

**These are DRAFT minutes, subject to amendment before final approval by  
the Pembina County Water Resource District**

January 6, 2026

**MINUTES OF THE MEETING OF THE  
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS  
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND**

Those present were Managers William Gunderson, Randall Emanuelson, Donald Kemp, Ted Juhl, and LuAnn Kemp, secretary. Attorney Robert Fleming also present.

The public comment period was held at 8:15 am. No public comments were received.

A motion was made by Randall Emanuelson, seconded by Ted Juhl, to adjourn the meeting for the purpose of reorganization.

Manager Emanuelson nominated Donald Kemp as Chairman. A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried for nominations to cease and cast a unanimous ballot for Donald Kemp as chairman.

Manager Gunderson nominated Ted Juhl as Vice-Chairman. A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried for nominations to cease and cast a unanimous ballot for Ted Juhl as vice-chairman.

Chairman Donald Kemp called the meeting to order.

A motion was made Ted Juhl, seconded by William Gunderson, by vote unanimously carried to designate United Valley Bank as depository of funds – drain and general.

A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to appoint Donald Kemp to the Red River Joint Board with William Gunderson as alternate.

A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to appoint Ted Juhl, William Gunderson, and Randy Emanuelson to the Park River Joint Board.

The RFQ interview for Fischer Land Surveying and Engineering was held at 9:00 am using the approved selection rating. Discussion was held on electronic data, capacity, and staffing. Brushing project on the Walhalla drains was discussed – will need to schedule spraying for this fall.

A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to approve payment of the bills as presented:

1/7/2026	LuAnn Kemp	5395.97
1/7/2026	Pembina County	2,926.65
1/7/2026	Red River Basin Commission	200.00
1/7/2026	Houston Engineering	62,794.05

A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to approve the minutes of December 16, 2025.

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A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve the soft-bid for the 2026 Dam Maintenance and Spraying.

The Drain #5 Extension and Improvement Hearing was called to order at 10:00 AM, in the office of the Pembina County Water Resource District, Cavalier, North Dakota. Those board members present were Randall Emanuelson, Donald Kemp, Ted Juhl, and William Gunderson. Robert Fleming – Attorney, Mike Ferrie and Zach Herrmann- Houston Engineering, and LuAnn Kemp, Secretary were also present. Landowners and other interested parties present were: Greg Andreen, Curtis Christenson, Bruce Henschel, Tom Schlutz, Alex Cull, Kim Cll, and Mary McDonald (via TEAMS).

Manager Kemp and Zach Herrmann explained the proposed project. Those present at the Hearing had the opportunity to review the list of affected landowners subject to assessment for the proposed project. This list also indicated the percentage of assessment against each parcel of land benefited by the proposed project and the approximate assessment in terms of money apportioned against each parcel.

Concerns were expressed probability of ND DWR cost-share, capacity of the outlet, WRP Easement parcels, and benefit calculation for parcels.

Landowners were informed of the design, probably cost, and their individual share of the cost. The landowners were informed of their right to vote, procedure to follow, and that the ballots should be submitted to the Pembina County Water Resource District, 308 Courthouse Drive #5, Cavalier, ND, 58220, by February 6, 2026.

Attorney Fleming updated on the Fleming vs Burlington Northern Complaint and Johnson Farms watercourse determination. No action taken.

The RFQ interview for Houston Engineering was held at 11:15 am using the approved selection rating. Discussion was held on electronic data, current projects, and staffing.

Vince Reilly and Larry McCollum with the City of Crystal met with the board regarding options for flood control and recreation for the Cart Creek. Herrmann reported recent correspondence indicating the BRIC funding from FEMA is being re-established – discussion followed on waiting for the potential FEMA funding versus moving forward with on ND DWR cost-share. Discussion was held on options for protecting the school with levee or flood wall as well as possibility of building on FEMA buyout properties.

Herrmann reviewed the Tongue River Dam scoping for investigation of the culvert lining. Discussion followed on need to do a more thorough inspection of each dam for planning purposes. A new scope and cost-share application will be provided at the next meeting with Houston Engineering.

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The assessment maps for the area north of Drayton were reviewed with Ferrie – discussion followed on parcels that may need to be changed based on LIDAR and drainage patterns. Work will continue through this spring.

Discussion was held on the Red River Basin Commission vacancies. Manager Kemp will visit with the Pembina County Commission regarding a possibility nominee from Pembina County.

No meeting will be held January 13, 2026 to allow board members to attend the Red River Basin Annual Meeting in Winnipeg.

Attest:

LuAnn Kemp, Secretary

Donald Kemp, Chairman