

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

August 20, 2024

MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers Richard Kendall, Ted Juhl, William Gunderson, Donald Kemp, and LuAnn Kemp, secretary. Attorney Fleming was also present. A motion was made Donald Kemp seconded by William Gunderson, by vote unanimously carried to approve the minutes of August 6, 2024.

Devon Johnson – Pembina County Highway met with the board regarding Pembina County ROW permits. A motion was made by William Gunderson, seconded by Donald Kemp by vote unanimously carried to approve the Pembina County DOT ROW permits as presented.

A motion was made by Ted Juhl, seconded by William Gunderson by vote unanimously to approve the bills as presented:

14121	Pembina County highway	2,084.61
14122	Pembina County	12.74
14123	Polar	20.00
14124	Triple D Construction and Leasing	54,591.72
14125	Quill	278.14
14126	Fischer Land Surveying and Engineering	2,518.00
14127	United Valley	50.00

A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve the Private Drain ROW cleanout for Brent Baldwin in Drain 81 with a deadline of November 1, 2024 and specs to meet current drain design.

The board reviewed the ND SOV letters for the I-29 project PCN 23637. A motion was made by William Gunderson, seconded by Donald Kemp, by vote unanimously to have no comment on the project.

A motion was made by Ted Juhl, seconded by Donald Kemp, by vote unanimously carried to Certificate of Drain Assessments and letters to Walsh and Cavalier Counties.

A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve the Certificate of Tax for the Johnson Farms complaint.

The board discussed the Drain 4 repairs needed near the DOT highway 18 ROW. ND DOT will be contacted regarding repairs within the ROW.

Project updates were given:

1. Drain 82 punch list is complete and project is finalized
2. Drain 51 and 51B have been surveyed
3. Drain 38 – design is pending site visit with Pembina County Highway
4. Walhalla Drains – working on surveys

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Discussion on the Tongue River Channel Restoration. A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to notify ND DWR, RRJB and ND Outdoor Heritage fund that the project will not be moving forward and release any held funds.

Manager Juhl reported that the Joliette township project will not be moving forward in the location of Drain 73 as the location was adjusted.

Manager Kendall discussed opening Goeschke Dam and drawdown needs.

Zach Hermann and Michael Ferrie – Houston Engineering met with the board for updates.

1. Drain 16 Expansion Analysis – the board reviewed the final report and Manager Kemp will work with Houston to finalize the document
2. Renwick Gate – final parts order is ready for approval, Kendall Construction will be contacted for estimate for installation of the new gates
3. Gapp vs Thompson and Johnson Farms vs Gapp complaints were reviewed. A motion was made by Ted Juhl, seconded by Donald Kemp, by vote unanimously carried to approve the engineering agreement with Houston Engineering for the complaint investigation for \$3000.
4. FEMA Inspections –
 - a. Drain 23 – spoil on the grassy areas needs to be leveled or flattened better, Houston will contact the Kendall Construction
 - b. Drain 67A erosion – seeding is patchy in small area, board approved moving the pay estimate forward
 - c. Drain 81 – punch list has been provided to the contractor who plans to start this week, some seeding issues; area on the drain was sprayed by landowner and may need to be reseeded, same area has some damage to the turf reinforcement mat, repairs in this area will be tracked by parcel to bill back to the landowner
 - d. Drain 78 – discussion on the possibility of also applying for NDDWR funding; discussion on the NRCS easements in the area
5. Drain 64 – discussion on needed repairs to the culverts and channel grades; Houston will work with ND DOT regarding permitting the crossings
6. Drain 5 – discussion on capacity west of interstate; review of the original as-built design confirms very small capacities; meeting with landowners will be scheduled for after harvest
7. Drain 7 – discussion on the overflow capacities and current designs

Manager Kemp discussed the PRESENS gauges from the ND DWR. He is working with Randy Gjestvang on getting them installed at the dams.

Attest: _____

LuAnn Kemp, Secretary

Richard Kendall, Chairman