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BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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September 3, 2013

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Andy Adamson, Laverne Doyle, Hugh Ralston, Hetty Walker, and Gary Nilsson.

Chairman Nilsson called the meeting to order. No additions to the agenda.

Motion made by Hugh Ralston and seconded by Laverne Doyle to accept the August 20, 2013 meeting minutes as presented. All voting in favor; motion carried.

Commission discussed the removal of the piers from the former Defoe Bridge. Troy Kittelson contacted the contractor and he will not be able to do the work until later this fall.

Drainage permit request received from Vivatson/Heuchert/Estad to discharge water into the township ditch, then to County Road 12 in Section 4 of Park Township. Troy Kittelson, Highway Supervisor, approved the request. Motion made by Andy Adamson and seconded by Hugh Ralston to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Flowage easement application received from Midway Seed to drain tile the yard along County Road 1 in Section 12 of North Cavalier Township. No drain tile permit is required per the Water Board. Motion made by Hetty Walker and seconded by Laverne Doyle to approve the application as presented. All voting in favor; motion carried.

Commission was informed of the request from Adrienne Wellman, Pembina County WIC, to relocate the WIC office to the former Veteran's Service Office. Discussion followed. Board is willing to allow WIC to relocate, upon approval from the state.

Tanya Wieler, Human Resource Director, discussed her job responsibilities and requested the Commission's opinion as to the authority of her role as Human Resource Director. Discussion followed. Commission agrees Ms. Wieler's position

allows her the authority to handle discrepancies at her discretion. The Commission wants her to know they would appreciate it if she would discuss larger concerns with the Board. Ms. Wieler thanked the Commission for giving her the latitude to make those decisions.

Commission reviewed the proposed 2014 budget. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the preliminary budget as presented. Discussion followed. Motion by Hugh Ralston to amend the previous motion by decreasing the mills for Job Development, Emergency and County Loan funds by 1 mill each, making a total of 96.74 mills for the county. Motion seconded by Hetty Walker. Roll call vote: Laverne Doyle – yes; Andy Adamson – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Commission discussed Courthouse hours. Motion made by Andy Adamson and seconded by Hugh Ralston to leave the hours as they have been in the past: 8:00AM to 4:30PM with ½ hour lunch, from Memorial Day to Labor Day and 8:00AM – 5:00PM, with a 1 hour lunch, from Labor Day to Memorial Day. Discussion followed. Roll call vote: Laverne Doyle – yes; Andy Adamson –yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Troy Kittelson, Highway Superintendent, Pembina County Water Board, and Rob Fleming, Water Board Attorney, met to discuss the FEMA meeting regarding repairs on County Road 9. Mr. Fleming presented a letter, from Ronnie Rohr, between Pembina County, Pembina County Water Board and FEMA enabling the entities to “fast track” the repairs on County Road 9/Drain 47. It has been decided to go with one PW, run through the Pembina County Water Board office. Motion made by Hugh Ralston and seconded by Laverne Doyle to authorize the Chairman to sign the letter as presented. All voting in favor; motion carried.

Stephenie Davis, Pembina County State’s Attorney, also present to discuss the burned bridge on County Road 3. The insurance company is willing to reimburse the county for the cash value of the bridge, not repair costs. Mr. Fleming has contacted the NDDOT, Cavalier County State’s Attorney, and other sources to determine a value for the bridge. Mr. Kittelson informed the Commission that the estimate is for repairs, to put the bridge back into the condition it was in prior to the damage, not replacement value. Discussion followed. Ms. Davis and Mr. Fleming will work together toward a solution to this situation.

Motion made by Hugh Ralston and seconded by Andy Adamson to approve the consent agenda, of claims and the August payroll, as presented. All voting in favor; motion carried.

Mr. Kittelson informed the Commission that he will be meeting the riparian project contractor at the O'Hara Bridge site this afternoon, to discuss the slide area and receive an estimate for the additional repair costs for fill by the bridge piers and the wing on the south end. Discussion followed. Commission contacted Sarah Braaten, Red River Regional, by phone, with concerns on the project. A tour of the site has been set for Thursday, September 5, 2013.

With no further business, Chairman Nilsson adjourned the meeting.