

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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September 1, 2015

8:30 AM

Board of Pembina County Commissioners met at 8:30 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, and Hugh Ralston. Absent: Nick Rutherford and Hetty Walker.

Vice- Chairman Doyle called the meeting to order. Addition to the agenda is for approval of a County Deed.

Jill Denault, Social Service Director, discussed the need for additional office space. Jill presented a map depicting the current layout of the building and the staff that occupies the offices. Jill is concerned with confidentiality within the offices when more than one individual occupies the office. Jill is requesting the Commission consider budgeting for an addition to the Social Service building. Jill presented blueprints of a proposed addition. Kelly Cluchie, Maintenance, discussed proposals he has received for a 24' x 36' addition to the building. Motion made by Gary Nilsson to request additional bids for the project. Motion was seconded by Hugh Ralston. Discussion followed. Roll call vote; Gary Nilsson – yes; Laverne Doyle – yes; Nick Rutherford – yes; Hugh Ralston – yes. Motion carried.

Commissioners Walker and Rutherford joined the meeting.

Kadie Benson, Weed Officer, presented the Requirements for Notice of Grant Awards between ND Department of Agriculture and Pembina County documents. Kadie discussed a formal weed complaint, on property in Section 13 of Akra Township, which was filed by Craig Brumbaugh. There is leafy spurge and thistle that needs to be controlled. Kadie explained the procedure required to be followed if a formal weed complaint has been filed. Kadie stated that she has already placed insects, which are working, but it takes time to see the full effect. Kadie will meet with the landowner and discuss options to control the leafy spurge and thistle. Kadie will also contact Mr. Brumbaugh.

Motion made by Gary Nilsson and seconded by Laverne Doyle to approve the August 12, 2015 Special Meeting minutes, August 18, 2015 Commission minutes, and August 20, 2015 Special Meeting minutes as presented. All voting in favor; motion carried.

Pembina County Fair Board minutes of May 6, 2015, June 3, 2015, June 17, 2015, July 1, 2015, and July 9-12, 2015 were reviewed. Commission also reviewed the April 2015 – July 2015 Financial reports.

Request for a raffle permit received from St Joseph Preservation Society. Motion made by Gary Nilsson and second by Hugh Ralston to approve the St Joseph Preservation Society raffle permit request as presented. All voting in favor; motion carried.

Drainage permit requests will be returned for landowner signatures.

Culvert request received from Crystal Township Board, to replace an existing 36" culvert between the NW ¼ of Section 16 and NE ¼ of Section 17 of Crystal Township. Troy Kittelson, Highway Supervisor, inspected the sight and approved the request. Motion made by Laverne Doyle and seconded by Hugh Ralston to approve the culvert request as presented. All voting in favor; motion carried.

NDDOT 2014-2015 County Federal Aid Program letter will be discussed at a future meeting.

Motion made by Gary Nilsson and seconded by Nick Rutherford to approve the consent agenda, consisting of claims and the August payroll, as presented. All voting in favor; motion carried.

Motion made by Gary Nilsson and seconded by Laverne Doyle to authorize the Chairman to sign the County deed, for the sale of County property in the City of Mountain, as presented. All voting in favor; motion carried.

Don Kramer, Blue Cross Blue Shield representative, Margaret Mach, Service Representative, and Chris Kulesa, Manager, presented health insurance options to the Commission. Ryan Bialas, State's Attorney, and Tanya Wieler, Human Resource Director, also present. Don presented reports regarding a self-funded health plan, generic drug utilization, and a self-funded defined benefits plan. Discussion followed on Commissioners continuing on the plan. Don will report the final plan rates and Commissioner continuance on the plan as soon as he receives final approval.

The Commission reviewed the Pembina County Portfolio listing. Motion made by Nick Rutherford and seconded by Laverne Doyle to adopt the Portfolio Listing as presented. Discussion followed on portfolio responsibility and rotation. All voting in favor; motion carried.

Commission reviewed the 2016 proposed budget. Motion made by Hugh Ralston and seconded by Nick Rutherford to approve the 2016 preliminary budget as presented. Discussion followed. All voting in favor; motion carried.

Motion made by Gary Nilsson and seconded by Hugh Ralston to adjourn the meeting. All voting in favor; motion carried. Meeting was adjourned at 12:45PM.