

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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September 19, 2013

1:00 PM

Board of Pembina County Commissioners met at 1:00 PM in the Commissioners Meeting Room of the Courthouse with the following members present: Andy Adamson, Laverne Doyle, Hugh Ralston, Hetty Walker, and Gary Nilsson.

Chairman Nilsson called the meeting to order. No additions to the agenda.

Jon Markusen, Kadramas, Lee & Jackson, and Troy Kittelson, Highway Superintendent, presented the engineering agreement for HB 1358 proposed road projects. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the engineering services with Kadramas, Lee & Jackson as presented. All voting in favor; motion carried. County will need to determine the amount of local funding available to determine if all four priority projects can be completed in 2014.

Mr. Kittelson discussed the NDDOT 2014 – 2015 Federal Aid program sheet. Motion made by Laverne Doyle and seconded by Andy Adamson to authorize the Chairman to sign the project sheet as presented. Discussion followed on the proposed road and bridge projects and possible changes to these proposed projects.

Mr. Kittelson informed the Commission that the construction on County Road #4 is complete, the bid opening for the bridge by Mountain has been set for November 15, 2013, the bid opening for the repairs on County Road 9/Drain 47 will be held October 8, 2013 at the Water Board office and Pembina County officials are scheduled to meet with the NDDOT at 10:00AM on October 8, 2013 in Bismarck.

Motion made by Hugh Ralston and seconded by Hetty Walker to accept the August 23, 2013 special meeting minutes, August 28, 2013 special meeting minutes and September 3, 2013 meeting minutes as presented. All voting in favor; motion carried.

Pembina County Housing Authority minutes of July 2, 2013 were reviewed.

Pembina County JDA minutes of July 24, 2013 were reviewed.

Commission reviewed the May – July 2013 Fair Board financial statement.

Jim Wznick, North Star Coop, and Julie Doyle, Tax Director, discussed the in-lieu-of-taxes agreement between North Star Coop and the County. Mr. Wznick is asking to have the 15 year in-lieu-of-taxes payment, that was awarded as a graduated amount, be changed to 15 equal annual payments. Motion made by Laverne Doyle and seconded by Hetty Walker to approve the request. All voting in favor; motion carried.

Drainage permit request received from Chester Kalka to remove the sediment from the ditch along County Road #3 in Section 12 of Midland Township. Troy Kittelson, Highway Supervisor, approved the request. Motion made by Andy Adamson and seconded by Hugh Ralston to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Request for a 5 year property tax exemption for improvements to commercial property described as Pt NE ¼ NE ¼ of Section 6, Township 162, Range 54 of North Cavalier Township, Parcel 06-3310010. Motion made by Hugh Ralston and seconded by Laverne Doyle to approve a five year graduated tax exemption on the property for the years 2013-2017. Discussion followed. All voting in favor; motion carried.

Commission was presented a letter from Walsh County State's Attorney, Barb Whelan. This letter is notifying Pembina County of Walsh County's plan to terminate the agreement between Pembina County and Walsh County for State's Attorney services, effective December 31, 2013. Commission will discuss with Pembina County State's Attorney, Stephenie Davis.

Commission reviewed the August financial report. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the consent agenda, of claims and the August financial report, as presented. All voting in favor; motion carried.

Mike Stellan, Drayton, discussed a dike along County Road #3. Troy Kittelson, Highway Superintendent, also present. Mr. Stellan is requesting permission to leave the dike as it is presently constructed. Motion made by Andy Adamson and seconded by Hugh Ralston to allow the dike to remain, pending it does not cause any problems with snow accumulation or flooding. All voting in favor; motion carried.

Motion by Hugh Ralston and seconded by Hetty Walker to adjourn the meeting. All voting in favor; motion carried.

Officer Fees: Clerk of Court - \$11,682.62

Transfers: Social Service Levy to Social Service - \$42,000.00

September Payroll - \$318,015.64

Claims: Warrant #1055 - \$6,997.62; Warrant #82529 - #82729 - \$285,393.79

/s/ Gary Nilsson, Chairman
Pembina County Board of Commissioners

ATTEST: /s/ Linda Schlittenhard
Pembina County Auditor/Treasurer