

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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September 18, 2018

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: James Benjaminson, Laverne Doyle, Hugh Ralston, and Hetty Walker. Absent: Nick Rutherford.

Chairman Benjaminson called the meeting to order.

Motion made by Hugh Ralston and seconded by Hetty Walker to approve the September 11, 2018 minutes, with the following correction. Devin reviewed the **quotes** for the **replacement or extension** of the culvert in Gardar Township. **Quotes** were presented at the August 21, 2018 meeting. Motion made by Hugh Ralston and seconded by Nick Rutherford to approve the bid of \$23,177.00 from Lane Enterprises for galvanized plate arch extensions and ends. All voting in favor; motion carried.

Pembina County Housing Authority minutes of August 14, 2018 were reviewed.

Michelle Murray, Faith in Action Director, presented the approved 2019 Faith in Action budget. Michelle reviewed the revenues and expenses with the Commission, noting the increase in stipends for volunteers since there has been a great demand for volunteer drivers for out of town medical visits. Michelle will be presenting at the Annual Conference in Indianapolis, Indiana for the third year. Michelle informed the Commission that Faith in Action will be hosting the annual Christmas Day dinner for the 10th year. Chairman Benjaminson thanked Michelle for the great job she does for all the individuals that utilize the programs Faith in Action offers and for her dedication to the program. Michelle stated that the program is a success due to the wonderful volunteers that are so willing to give their time to help others.

Request for raffle permit received from St Joseph's Preservation Society. Motion made by Laverne Doyle and seconded by Hetty Walker to approve the request. All voting in favor; motion carried.

Commission discussed the appointment of a North Dakota State Fair Delegate. Motion made by Hugh Ralston and seconded by Hetty Walker to nominate Samantha Lahman as the North Dakota State Fair delegate for 2019. All voting in favor; motion carried.

Commission discussed the vacancy on the Planning & Zoning Board. Motion made by Laverne Doyle to appoint Lacey Hinkle to replace Ken Briese as the City Council Member of the Largest City. Seconded by Hetty Walker. All voting in favor; motion carried.

Commission reviewed the August financial statement and claims. Motion made by Hugh Ralston and seconded by Laverne Doyle to approve the consent agenda as presented. All voting in favor; motion carried.

Devin Johnson, Highway Superintendent, informed the Commission that West River Striping Company will be completing the striping on the roads that were chip sealed this summer within the next couple of weeks.

Drainage permit received from B.B. Farms to clean the silt from the ditch and put in the field along County Road #3, in the SE $\frac{1}{4}$ of Section 8 in Lodema Township. The application has been signed by the landowner, approved by the Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Hugh Ralston to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Drainage permit received from Al Johnson to clean the ditch along County Road #1, in the SE $\frac{1}{4}$ of Section 1 in Advance Township. The application has been approved by the Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Hugh Ralston to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Drainage permits received from Al Johnson to clean the ditch along County Road #55, in the SE $\frac{1}{4}$ of Section 3 and the NE $\frac{1}{4}$ of Section 10 in St Joseph Township. The applications have been approved by the Water Board and Devin Johnson, Highway Superintendent. Motion made by Hugh Ralston and seconded by Hetty Walker to authorize the Chairman to sign the requests as presented. All voting in favor; motion carried.

Devin presented photos of the box culvert in Gardar Township, along the County line, that is in need of repair. The road is only 18' wide with a low area along a curve that is very narrow, making it difficult for farm equipment to use the road. Discussion followed on possible solutions to repair the area. Commissioner Ralston will visit with the residents in the area prior to making a decision.

The following bids were received for the installation of three 96" x 50' culverts on 136th Ave NE, in the E½ of Section 10 in Crystal Township:

Kendall Construction, Inc - \$58,900.00

Triple D Construction & Leasing - \$44,875.00

Witzel Construction LLC – \$30,500.00

Motion made by Laverne Doyle and seconded by Hugh Ralston to award the project to Witzel Construction, LLC. Discussion followed. All voting in favor; motion carried.

Sheriff Meidinger informed the Commission Jared Danielson presented a letter of resignation effective the end of September and Luke Olson will begin his duties on October 1, 2018. The jail inspection is scheduled for October 23, 2018.

Motion made by Hetty Walker and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 10:40 AM.