

The following are "unofficial minutes", subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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September 15, 2015

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairman Walker called the meeting to order.

Commissioner Nilsson thanked the Highway Department for removing the trees along County Road #9.

Motion made by Gary Nilsson and seconded by Hugh Ralston to approve the August 25, 2015 Special Meeting minutes, and September 1, 2015 minutes as presented. All voting in favor; motion carried.

Pembina County Water Board minutes of July 22, 2015, July 28, 2015, August 4, 2015, August 11, 2015 and August 25, 2015 were reviewed.

Pembina County Housing Authority Board minutes of August 4, 2015 were reviewed.

Bid of \$1,000.00 received on property described as Lot 11, Block R, Emmerling's 1<sup>st</sup> Add, City of Walhalla, Parcel 35-3620000. The bid is the appraisal amount that was set for the November 2014 sale of county property. Motion made by Gary Nilsson and seconded by Laverne Doyle to authorize the sale of the county property as presented. All voting in favor; motion carried.

Motion made by Laverne Doyle and seconded by Hugh Ralston to authorize the Chairman to sign the County deeds, for the sale of County property in the City of Neche and the City of Pembina, as presented. All voting in favor; motion carried.

Commission was presented with a letter of community support, from the Pembilier Nursing Center, for a \$2.5 million renovation to the existing building.

The proposed project will add seven private rooms to the facility and upgrade the HVAC system. Motion made by Hugh Ralston and seconded by Gary Nilsson to authorize the Chairman to sign the letter as presented. All voting in favor; motion carried.

Commission discussed the appointment of a North Dakota State Fair Delegate. Motion made by Gary Nilsson and seconded by Laverne Doyle to nominate Tim Hartje as the North Dakota State Fair delegate for 2016, with the stipulation that he is not the appointed delegate for the Fair Board. All voting in favor; motion carried.

Flowage easement application received from Thomas Beard to drain tile the SE corner of his field in the NE ¼ of Section 34, along County Road 12 in Akra Township. A drain tile permit from the Water Board is not required. Troy Kittelson inspected the site and approved the application. Motion made by Gary Nilsson and seconded by Laverne Doyle to approve the application as presented. All voting in favor; motion carried.

Tanya Wieler, Human Resources, and Linda Schlittenhard, Auditor/Treasurer, updated the Commission on the Blue Cross Blue Shield rates and requirements received from Don Kramer, Blue Cross Blue Shield representative. The premium rates offered will be effective through December 31, 2016. The current active Commissioners under the age of 65 will be able to maintain their plan. Upon the age of 65 their service will be terminated and any future Commissioners would not be eligible to participate in the health plan. Discussion followed. Tanya explained some concerns she has heard with the new Sanford Health Plan, but feels it is necessary to be patient with the process.

Tanya expressed her concerns about closing the Courthouse over the noon lunch hour. Commission will handle through portfolios.

Commission reviewed the preliminary budget. Motion made by Gary Nilsson to approve the proposed mill levy, by making the Veteran's Service position a 60% position and combining the Emergency Management and Weed Officer positions. Laverne Doyle seconded the motion. Discussion followed. Roll call vote: Gary Nilsson –yes; Laverne Doyle – yes; Nick Rutherford – yes; Hugh Ralston – yes. Motion carried.

Pembina County Water Board thanked the Commission for their attendance at the Renwick Dam dedication ceremony on Saturday. Vice-Chair Thacker reported that the bid opening for the gate at Renwick will be opened later this morning. The construction on the catwalk will be starting soon. The walkway at Goshke Dam has been repaired. Ron Falk reported that his term will be expiring at the end of this year. He is not interested in being reappointed for a three year term,

but will consider continuing with an annual reappointment. Rob Fleming, Water Board Attorney, discussed a meeting with the Senators regarding water drainage on the east side of Pembina County into the Red River.

Troy Kittelson, Highway Superintendent, updated the Commission on the removal of debris remaining from the fire that destroyed County property in the City of Cavalier. Since asbestos was found in the structure, the debris must be taken to an approved disposal site. Troy will contact the ND Department of Health prior to disposal.

Troy reviewed the updated 2014-2015 County Federal Aid Program sheet showing the amount of money in the federal aid account and the scheduled federal aid road and bridge projects. There are no proposed project changes. Motion made by Gary Nilsson and seconded by Laverne Doyle to authorize the Chairman to sign the updated program sheet as presented. All voting in favor; motion carried.

Troy presented an estimate for two 12,000 gallon fuel storage tanks. The estimate includes labor and equipment. Motion made by Gary Nilsson and seconded by Nick Rutherford to approve the purchase of the tanks as presented. Roll call vote: Gary Nilsson – yes; Laverne Doyle – yes; Nick Rutherford – yes; Hugh Ralston – yes. Motion carried.

Bid opening was held for the sale of miscellaneous county equipment. Motion made by Gary Nilsson and seconded by Nick Rutherford to accept the highest bid for each Lot number. If there is a tie for any equipment, names will be drawn to break the tie. If bids are too low, they will be rejected. Troy Kittelson and Whitney Austfjord, Highway Department Administrative Assistant, will open and record bids received. All voting in favor; motion carried.

Tanya Wieler, Human Resources, and Linda Schlittenhard, Auditor/Treasurer, updated the Commission on the Blue Cross Blue Shield rates and requirements received from Don Kramer, Blue Cross Blue Shield representative. The premium rates offered will be effective through December 31, 2016. The current active Commissioners under the age of 65 will be able to maintain their plan. Upon the age of 65 their service will be terminated and any future Commissioners would not be eligible to participate in the health plan. Discussion followed.

Commission reviewed the August financial statement. Motion made by Gary Nilsson and seconded by Hugh Ralston to approve the consent agenda, consisting of claims and the August financial statement, as presented. All voting in favor; motion carried.

Commission agreed to move the next meeting to Wednesday, October 7<sup>th</sup>, due to the Auditor attending a Risk Management meeting in Fargo.

Motion made by Gary Nilsson and seconded by Hugh Ralston to adjourn the meeting. All voting in favor; motion carried. Meeting was adjourned at 12:45PM.