

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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September 7, 2016

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairperson Doyle called the meeting to order.

Motion made by Gary Nilsson and seconded by Nick Rutherford to approve the August 16, 2016 meeting minutes and August 24, 2016 Special meeting minutes as presented. All voting in favor; motion carried.

Commission was notified of Lisa Letexier's decision to decline the County Coroner appointment.

Request for a raffle permit received from St Joseph's Preservation Society. Motion made by Gary Nilsson and seconded by Hetty Walker to approve the request. All voting in favor; motion carried.

Commission was presented with an agreement between Department of Human Services and Pembina County Social Services for the SNAP program. Motion made by Hugh Ralston and seconded by Gary Nilsson to authorize the Chairman to sign the agreement as presented. All voting in favor; motion carried.

Request received from Chizzy's to transfer his liquor license to the Leroy Hall on Saturday, September 24, 2016 from 9:00PM to 1:00AM and Saturday, October 1, 2016 from 9:00PM to 1:00AM. Motion made by Gary Nilsson and seconded by Nick Rutherford to approve the transfers. All voting in favor; motion carried.

Culvert request received from Rod Longtin, to install a 36" culvert for an approach along County Road #9 in the NE ¼ of Section 25 of Walhalla Township. Request has been reviewed by the Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Gary Nilsson and seconded by Hetty Walker to approve the request upon approval by the township board. All voting in favor; motion carried.

Drainage permit request received from Rod Longtin to clean the silt out of the ditch to the original grade along County Road #12 in Section 4 of Advance Township. Application was signed by the landowner and approved by the Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Hugh Ralston and seconded by Nick Rutherford to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Drainage permit requests received from James Longtin to clean the grass and dirt buildup in the ditch to the original grade along County Road #12 in Section 4 and along County Road #1 in Section 3 of Advance Township. Applications were signed by the landowner and approved by the Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Gary Nilsson and seconded by Hugh Ralston to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Drainage permit request received from Glen P. Millar to clean the east 2/3 of ditch to grade along County Road #55 in Section 11 of St Joseph Township. Application was signed by the landowner and approved by the Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Nick Rutherford and seconded by Gary Nilsson to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Motion made by Gary Nilsson and seconded by Hugh Ralston to approve the consent agenda, consisting of claims and the August payroll, as presented. All voting in favor; motion carried.

Commission received an application for a property tax exemption for a 30' x 40' addition to an existing storage facility on property described as Section 4, Twp 161, Range 54, Thompson's 3rd Subdivision, South Cavalier Township. Motion made by Gary Nilsson to approve the 5 year remodeling exemption on above described property for the years 2017 - 2021. Motion seconded by Hugh Ralston. Discussion followed. All voting in favor; motion carried.

Samantha Lahman and Kari Helgoe, NDSU Extension Agents, introduced Kim Ruliffson, the new Northeast District Director for NDSU.

Delores Kemp, Historical Society President, updated the Commission on projects that have been completed over the past year. Dennis and Pat Morrison also present. Some of the projects include the Pembina County Veteran Memorial, Pembina County Community Orchard and work done on the Transportation Building. Dennis presented the January through June 2016 financials and a 2017 proposed budget.

Commission reviewed the 2017 preliminary budgets. Discussion followed on salaries and the health insurance increase that will become effective July 1, 2017. Commission reviewed the reduction in State Aid due to the shortfall in

projected State revenues. There has been a significant loss of revenue for political subdivisions due to the shortfall. Commission requested the Auditor to contact specific departments regarding possible budget cuts. Commission will meet on Tuesday, September 13, 2016 to review the proposed budgets prior to adopting the preliminary budget.

Motion made by Gary Nilsson and seconded by Nick Rutherford to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:55AM.