

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

www.pembinacountynd.gov

September 20, 2016

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairperson Doyle called the meeting to order. Additions to the agenda include an update on the Domestic Violence meeting attended by Commissioner Nilsson. Pam Bartlette cancelled her appointment. Fred Marquardt, Chief Deputy, requested to meet with the Commission

Jill Denault, Social Service Director, informed the Commission of a formal complaint filed with the State Social Work Board against herself, Danielle Bjerke-Hagen and Susan Fetsch-Crocket. These individuals have 20 days to respond to the complaint. Commission suggested Jill contact an attorney who deals with Social Work issues to review their response prior to submitting to the State Social Work Board.

Motion made by Gary Nilsson and seconded by Hetty Walker to approve the September 7, 2016 meeting minutes as presented. All voting in favor; motion carried.

Pembina County Housing Authority Board minutes of August 2, 2016 were reviewed.

Pembina County Water Board minutes of August 9th, August 16th, and August 23rd, 2016 were reviewed.

Commission reviewed the 2017 proposed budget. Motion made by Gary Nilsson and seconded by Nick Rutherford to approve the 2017 preliminary budget as presented and hold the budget hearing on Monday, September 26, 2016 at 6:00PM. Discussion followed. Roll call vote: Gary Nilsson – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Commission discussed possible appointments for the County Coroner position.

Commissioner Nilsson updated the Commission on the Domestic Violence meeting he attended in Langdon. The organization is financially sound and the number of clients have declined.

Motion made by Hetty Walker and seconded by Hugh Ralston to nominate Tim Hartje as the North Dakota State Fair delegate for 2017. All voting in favor; motion carried.

Devin Johnson, Highway Superintendent, presented the culvert request from Rod Longtin, that was approved at the September 7, 2016 meeting, for Chairman signature. The request was approved by two township officers.

Drainage permit request received from Cindy McColl to clean the silt out of the ditch to the original grade along County Road #1 in Section 11 of Bathgate Township. Application was approved by the Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Gary Nilsson and seconded by Hugh Ralston to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Drainage permit request received from James Longtin to clean the grass and dirt buildup in the ditch to the original grade at the intersection of County Road #1 and County Road #2 in Section 10, North Cavalier Township. Applications were signed by the landowner and approved by the Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Hugh Ralston and seconded by Nick Rutherford to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Commission reviewed the August financial statement. Motion made by Hetty Walker and seconded by Gary Nilsson to approve the consent agenda, consisting of claims and the August financial statement, as presented. All voting in favor; motion carried.

Tanya Wieler, Human Resource Director, presented a proposed Social Media Policy. Page one covers the general policy and page two relates to posting in an official capacity. Motion made by Nick Rutherford and seconded by Hugh Ralston to adopt the Social Media Policy as presented and move forward with a County Facebook page. Discussion followed. Roll call vote: Gary Nilsson - yes; Nick Rutherford - yes; Hugh Ralston - yes; Hetty Walker - yes. Motion carried.

Jeanna Kujava, Public Health, met with the Commission to request approval of out of state travel. Jeanna is the Northeast Region Accreditation Coordinator for the eight Public Health units in our area. Jeanna has the opportunity to attend an open forum training on quality improvement in Salt Lake City, Utah from October 5 – 7, 2016 funded by scholarship dollars. Motion made by Gary Nilsson and seconded by Nick Rutherford to approve the out of state travel. All voting in favor; motion carried.

Motion made by Nick Rutherford and seconded by Hugh Ralston to authorize the Chairman to sign the May 2016 – August 2016 official minutes. All voting in favor; motion carried.

Mark DeMars met to request a drainage permit. Commission informed him he will need to submit a drainage permit application to Devin Johnson, Highway Superintendent. An application was given to Mr. DeMars.

Terry Meidinger, Pembina County Sheriff, and Fred Marquardt, Chief Deputy, informed the Commission of a request from Kendall Richards, who runs a used car dealership in Parkersburg, West Virginia, for the Sheriff's Department to verify the VIN numbers on vehicles purchased from Canada. The dealership will reimburse the Department \$15.00/vehicle and there could be as many as 150 vehicles per week. This would involve Law Enforcement personnel to physically verify the VIN once dispatch has matched the VIN with the vehicle. Commission requested the department put the request on hold for a while.

Motion made by Gary Nilsson and seconded by Hetty Walker to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:50AM.