

The following are "unofficial minutes", subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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October 7, 2014

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Andy Adamson, Hetty Walker and Hugh Ralston.

Chairman Ralston called the meeting to order.

Motion made by Andy Adamson and seconded by Laverne Doyle to approve the September 16, 2014 meeting minutes as presented. All voting in favor; motion carried.

Javin Bedard, Grand Forks Public Health Environmental Health Supervisor, discussed the possibility of Pembina County adopting a septic ordinance. A draft ordinance is being compiled for presentation to the Commission which would adopt the State design standards and require individuals to apply for a permit with the Board of Health to install a septic system. The permit would allow the Grand Forks Public Health office authority to look at the design of the septic system to determine if there would be any issues with the design, prior to installation. Commission will consider once the draft ordinance is presented.

Dawn Keeley, Executive Director, Red River Regional Council, and Phil Gerla, Red River Riparian Program, discussed the O'Hara Bridge riparian project. Troy Kittelson, Highway Superintendent, was also present. A handout was presented. Images showed roadway cracks and woody and herbaceous vegetation on the south bank. Images also showed weeds, tension cracks, groundwater sapping and revetment problems on the north bank. The ground water seepage appears to be the major concern for the stabilization of the north bank. Discussion followed. Highway department will continue to monitor the area.

Andrew Kirking, Emergency Manager, presented his plan for the 5 year update of the Pembina County Hazard Mitigation Plan. Mr. Kirking has begun speaking with cities in the county to get their support and buy-in to the plan. The plan must be completed by December 2015.

Commission reviewed the NDDOT paperwork for the purchase of property for highway right-of way. The property was condemned; the state made an offer to purchase the property and deposited the amount of the offer with the Clerk of District Court. There is no further action required.

Commission reviewed the August financial statement. Motion made by Gary Nilsson and seconded by Hetty Walker to approve the consent agenda, consisting of claims, September payroll and August financial statement, as presented. All voting in favor; motion carried.

Drainage permit request received from R & J Olson to remove the silt from the ditch to the original depth and deposit the dirt in the field, along County Road #3 in Section 6 of Midland Township. Troy Kittelson, Highway Supervisor, approved the request. Motion made by Gary Nilsson and seconded by Laverne Doyle to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Drainage permit request received from James Longtin to remove the sod from the bottom of the ditch so the field will drain properly, along County Road #1 in Section 10 of Cavalier Township. Troy Kittelson, Highway Supervisor, approved the request. Motion made by Gary Nilsson and seconded by Laverne Doyle to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Drainage permit request received from James Longtin to clean out the sod in the bottom of the ditch so the field will drain into the existing culvert, along County Road #12 in Section 4 of Advance Township. Troy Kittelson, Highway Supervisor, approved the request. Motion made by Gary Nilsson and seconded by Laverne Doyle to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Ted Zaharia, Bathgate City Mayor, did not appear.

Troy Kittelson, Highway Superintendent, and Jon Markusen, Kadramas, Lee and Jackson, discussed the NDDOT 2014-2015 county federal aid projects. Troy discussed proposed changes to the projects. Jon discussed state and federal funding projections. Motion made by Gary Nilsson and seconded by Hetty Walker to authorize the Chairman to sign the program sheets with the proposed changes. Discussion followed. All voting in favor; motion carried.

The engineering agreement between Pembina County and KLJ for the bridge replacement project 6 miles east and 1 mile north of Bathgate, Bridge #34-128-08.1, was reviewed. Motion made by Gary Nilsson and seconded by Laverne

Doyle to authorize the Chairman to sign the agreement as presented. All voting in favor; motion carried.

The NDDOT Construction and Maintenance Agreement for the bridge 5 miles east and 3 miles north of Gardar, BRO-0034(030), was reviewed. Motion made by Laverne Doyle and seconded by Gary Nilsson to authorize the Chairman to sign the agreement as presented. All voting in favor; motion carried.

Gerald Wieler, Wieler Construction, presented specifications and estimates for remodeling the Sheriff's residence. The proposals will retain the design and integrity of the building. Motion made by Andy Adamson and seconded by Gary Nilsson to move forward with the project in phases, according to Commission approval and available funding. Discussion followed. All voting in favor; motion carried.

Commission discussed the appointment of a North Dakota State Fair Delegate. Motion made by Gary Nilsson and seconded by Laverne Doyle to nominate Tim Hartje as the North Dakota State Fair delegate for 2015, with the stipulation that he is not the appointed delegate for the Fair Board. All voting in favor; motion carried.

Request for a raffle permit received from St Joseph's Preservation Society. Motion made by Gary Nilsson and seconded by Hetty Walker to approve the request. All voting in favor; motion carried.

Chairman Ralston adjourned the meeting at 11:50AM.