

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

www.pembinacountynd.gov

October 15, 2019

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Jim Benjaminson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairman Walker called the meeting to order. No additions to the agenda.

Motion made by Laverne Doyle and seconded by Nick Rutherford to approve the October 1, 2019 meeting minutes as presented. All voting in favor; motion carried.

The NDDOT annual Maintenance Certification for County Federal Aid projects was reviewed. The certification states that Pembina County is properly maintaining the projects that had federal aid for construction. Motion made by Hugh Ralston and seconded by Jim Benjaminson to authorize the Chairman to sign the agreement as presented. All voting in favor; motion carried.

Commission reviewed the foreclosed property listing and set appraised values on the properties. Appraisal hearing on foreclosed property is scheduled for October 29th at 10:00 AM in the Farmer's Room of the courthouse.

Water Board informed the Commission of their meeting with Cavalier City regarding the third phase of the Tongue River Snagging and Clearing project, which will include the river through Cavalier City. A drone will be flying the river to determine how much work can be completed in the next phase of the project. The Water Board updated the Commission on FEMA projects and repair projects on Goschke Dam and Herzog Dam.

Liz Beck, IT/911/GIS Coordinator, informed the Commission that there are four regional committees under the State Interoperability Executive Committee (SIEC). Each county must have one representative to complete the necessary requirements for the State Interoperability Radio Network (SIRN). Liz is the current member of the committee and upon her retirement the Commission must appoint an individual to fill the position. Liz recommends Samantha Weeks. Motion made by Jim Benjaminson and seconded by Laverne Doyle to appoint Samantha Weeks to the position. All voting in favor; motion carried.

Liz presented a handout showing estimates from three vendors for the SIRN Internet Protocol (IP) dispatch consoles that will need to be in place in the future. Liz reviewed the pros and cons and initial cost from each vendor and several options which are recommendations, not requirements. The timing, cost and ongoing maintenance of the project is very important. Liz is requesting the Commission consider including funding for this project in each annual budget cycle so the funding will be available when needed. Discussion followed on changing 911 signage to meet the reflectivity recommendations. There is not sufficient funding available in the 911 funding to replace the signage at this time because of the need to focus on 911 critical infrastructure. Liz will visit with Highway Superintendent, Devin Johnson, to see if Highway Safety Improvement Project (HSIP) grant dollars could be utilized for the 911 signage.

Nick Carlin and Joe Zavoral, R. J. Zavoral, Inc., met to request the Commission consider allowing them to suspend the remainder of the County Road #1 project until spring. Also present were Jon Markusen and Jeff Daley, Kadramas, Lee & Jackson, and Devin Johnson, Highway Superintendent. Mr. Carlin informed the Commission that the base lift is complete. However, due to the weather change, Mr. Carlin feels it would be best to complete the top lift in the spring. Jon discussed safety conditions, which R. J. Zavoral would need to complete at their expense if the Commission allows suspension of the project. Jon explained the process of suspending a federal aid project. Mr. Zavoral discussed several circumstances that caused the project to be delayed. Discussion followed on the pros and cons of delaying the project. Motion made by Jim Benjaminson to allow the suspension of the project until one week after spring load limits are removed, contingent upon completion of the safety conditions set forth by Kadramas, Lee and Jackson, at R. J. Zavoral's expense, and approval from the NDDOT and Federal Highway. Second by Laverne Doyle. Discussion followed. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Nick Rutherford – yes; Hugh Ralston – yes. Motion carried. Jon will contact the NDDOT regarding the Commission decision and complete a change order if necessary. Discussion followed on the request from R. J. Zavoral to remove the liquidated damages. The project deadline was August 31, 2019 and then liquidated damages were attached. The Commission will consider suspending the liquidated damages effective Thursday, October 10, 2019 through one week after spring load limits are removed. No final decision at this time.

Jeff Daley informed the Commission of the bid opening held Friday, October 11, 2019 for Project BRC-3428(056) (PCN-22425), the box culvert north of Drayton. The project was awarded to Gladen Construction, Inc., with a bid of \$395,806.00.

Mikka Willits, Tax Director, presented a soils modifier request for 2020. Mikka is continuing to review the soil types to determine if modifiers will need to be used once the soils are updated, but would like the modifiers approved if they need to be implemented. Motion made by Nick Rutherford and seconded by Jim

Benjaminson to approve the soil modifiers that had been previously approved. All voting in favor; motion carried.

Commission reviewed the September financial statement and claims. Motion made by Hugh Ralston and seconded by Jim Benjaminson to approve the consent agenda as presented. All voting in favor; motion carried.

Motion made by Nick Rutherford and seconded by Jim Benjaminson to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:54AM.