

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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October 15, 2013

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Andy Adamson, Laverne Doyle, Hugh Ralston, and Gary Nilsson. Absent: Hetty Walker.

Chairman Nilsson called the meeting to order. Additions to the agenda include discussion on County Road #9.

Motion made by Laverne Doyle and seconded by Hugh Ralston to accept the October 1, 2013 meeting minutes as presented. All voting in favor; motion carried.

Pembina County Housing Authority Board minutes of September 4, 2013 were reviewed.

Chairman Nilsson expressed his concerns with the government shutdown, which may affect the FEMA payment for the repairs on County Road #9 project.

Troy Kittelson, Highway Superintendent, updated the Commission of the progress on repairs to county roads caused by flooding.

Brain Erovick, Sheriff, unable to attend. Troy Kittelson, Highway Superintendent, discussed hiring a truck regulatory individual, with the possibility of sharing the position with Walsh County. Commission will discuss at a later date, when Sheriff Erovick will be available.

Commission received an application from Darren Olafson, Olafson Agrarian Enterprises, for a 5 year property tax exemption for new construction on property described as Pt S $\frac{1}{2}$ SE $\frac{1}{4}$ Sec 33-160-56 of Thingvalla Township. Motion made by Andy Adamson to approve the 5 year new building exemption on above described property on a graduated basis of 100%, 80%, 60%, 40%, 20% respectively for the years 2014 - 2018. Motion seconded by Hugh Ralston. Discussion followed. All voting in favor; motion carried.

Commission reviewed the September financial statement. Motion made by Hugh Ralston and seconded by Andy Adamson to approve the consent agenda, of

claims and September financial statement, as presented. All voting in favor; motion carried.

Commission discussed the need to appoint a new individual to the Board of Health and Social Service Board. Commission will wait and appoint individuals in December.

Pembina County Water Resource Board updated the Commission on the PW for Drain #47, assuring them the contractor will be completing the project. Chairman Juhl discussed the removal of the piers from the former Defoe Bridge. Jeff Duray, Triple D Construction, explained the proposed plan for the removal and estimates for the cost of the removal. Water Board also discussed culvert installations that will require a cost share from the county and updated them on repairs to Olson, Bourbanis and Herzog Dams.

Stephenie Davis, State's Attorney, discussed the 2014 budget for the State's Attorney's office. Ms. Davis had requested approval for payment of classes, regarding paralegal certification, for Samantha Weeks. Upon completion of the class, a contract between Pembina County and Samantha Weeks, regarding her continued employment with Pembina County, will be executed and effective through December 31, 2014. Commission is in agreement.

Robert Blair and Kelly McLeod, St Joseph Township Supervisors, met to discuss flooding concerns in the township. Troy Kittelson, Stephenie Davis and Water Board also present. St Joseph Township is requesting to install two additional 48" culverts, one to be used on 136th Ave NE, between Section 34 and Section 35 and the other to be placed on 108th St NE, between Section 34 and Section 3. Since the latest hydrology study was completed in 2006, Commissioner Adamson suggested a new hydrology study be completed prior to installation of any additional culverts. Rob Fleming, Water Board Attorney, suggested the township contact the State Water Commission to have a stream flow study done, which would be at no cost to the township. Mr. Blair and Mr. McLeod agreed to contact the State Water Commission for a stream flow study.

Gregg Webster, Aflac representative, met with the Commission to review policies and discussed the savings to the County because of pre-tax benefit options. Mr. Webster explained the flexible spending account for employees and presented a new flexible spending option which would allow an additional 2½ months to the service dates, which will overlap the succeeding year. Discussion followed. Commission will make no changes to the plan at this time.

Tanya Wieler, Human Resource Director, met with the Commission. Commission discussed probationary increases with Ms. Wieler and requested her to do

comparisons with other counties regarding combination of offices. Ms. Wieler also informed the Commission of an ongoing personnel issue.

Chairman Nilsson adjourned the meeting at 12:20PM.

Officer Fees: Clerk of Court – \$12,029.28
Recorder - \$3,976.59

Transfers: Social Service Levy to Social Service – \$58,000.00

October Payroll – \$302,691.83

Claims: Warrant #1056-#1067 - \$66,983.38; Warrant #82737 - #82940 - \$251,245.26

/s/ Gary Nilsson, Chairman
Pembina County Board of Commissioners

/s/ Linda Schlittenhard
Pembina County Auditor/Treasurer