

The following are "unofficial minutes", subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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October 4, 2016

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairperson Doyle called the meeting to order.

Commissioner Walker informed the Commission that she is unable to remain on the Red River Regional Council Board due to conflicts with other meetings she must attend. Commissioner Walker requested the Commission appoint another Commission member to fulfill her term on the Board. Motion made by Gary Nilsson and seconded by Hugh Ralston to appoint Nick Rutherford to the Red River Regional Council for the remaining term of Commissioner Walker. Discussion followed. All voting in favor; motion carried.

Motion made by Gary Nilsson and seconded by Nick Rutherford to approve the September 13, 2016 Special meeting minutes and September 20, 2016 minutes as presented. All voting in favor; motion carried.

Pembina County Fair Board minutes of August 24, 2016 were reviewed.

Commission was informed of possible appointments for the County Coroner position. Jan Samson and Andrew Kirking suggested several EMT's that may be interested in the appointment. Motion made by Hugh Ralston and seconded by Gary Nilsson to appoint Joshua Rau to the County Coroner position. Auditor will send paperwork to Mr. Rau.

Culvert request received from Allen Anderson to move the bottom water from the existing drain to the township ditch in the NW ¼ of Section 9 of Hamilton Township. Allen wants to replace the existing 30" x 60' culvert with two 36" X 50' and two 36" X 60' culverts. The application has been approved by two township officers and reviewed by the Water Board. Discussion followed on the cost share of the culverts. The culvert policy states a 60/40 split between the County and the landowner. Motion made by Hugh Ralston to approve the request. Second by Hetty Walker. All voting in favor; motion carried.

Devin Johnson, Highway Superintendent, and Jon Markusen, Kadramas, Lee and Jackson, discussed the reimbursement request to the State for remaining HB 1176 funds, which will be applied to the County Road # 1 project. Jon discussed potential Federal Aid projects for the 2017 season. Jon informed the Commission of Mayo Construction's request for an extension to complete County Road #1. The need for the extension is due to weather conditions and harvest traffic. Mayo Construction is willing to work late nights and weekends. Due to safety concerns, the Commission is not in favor of them working evenings or weekends and are willing to grant the extension request.

Drainage permit requests received from Lyle Johnson, Johnson Farms, to clean the silt out of the ditch along County Road #12 in Sections 11, 14 and 22 of Advance Township. Application for Section 11 was signed by the landowner and all applications were approved by the Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Gary Nilsson and seconded by Hugh Ralston to authorize the Chairman to sign the requests as presented, Discussion followed on approval of the work completed. All voting in favor; motion carried.

Drainage permit request received from John Hillis to clean the silt out of the ditch along the west side of County Road #12 in the SE ¼ of Section 11, the NE ¼ of Section 14 and the NE ¼ of Section 23 of Advance Township. Application was approved by the Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Hugh Ralston and seconded by Nick Rutherford to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Drainage permit request received from Campbell Farms to clean the silt out of the ditch along County Road #12, in the NW ¼ of Section 13 and the NE ¼ of Section 14 of Advance Township. Application was signed by the landowner and approved by the Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Hugh Ralston and seconded by Nick Rutherford to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Motion made by Gary Nilsson and seconded by Hetty Walker to approve the consent agenda, consisting of claims and the September payroll, as presented. All voting in favor; motion carried.

Commission was informed of a request by Pembina County JDA to appoint Lisa Plante, Pembina City Auditor, to fill the remaining term of Nancy Thompson, former City Auditor. Motion made by Hetty Walker and seconded by Hugh Ralston to appoint Lisa Plante to the remaining term of Nancy Thompson. All voting in favor; motion carried.

Commission was informed of the resignation of Dr. Sterling Stevens and Dr. K. S Sumra from the Board of Health. Motion made by Hugh Ralston and seconded by Gary Nilsson to appoint Dr. Joseph Allred and Dr. Susan Thompson to the Board of Health. All voting in favor; motion carried. Auditor will send paperwork.

Request for a raffle permit received from Peter's Lutheran Church. Motion made by Gary Nilsson and seconded by Hetty Walker to approve the request. All voting in favor; motion carried.

Motion made by Gary Nilsson and seconded by Hetty Walker to adjourn the meeting. Commission will attend the Aflac open enrollment meeting in the EOC. All voting in favor; motion carried. Meeting adjourned at 10:45AM.