

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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October 2, 2012

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Andy Adamson, Gary Nilsson, Corene Vaughn, Hugh Ralston, and Hetty Walker.

Chairman Adamson called the meeting to order.

Motion made by Corene Vaughn and seconded by Hetty Walker to approve the September 18, 2012 meeting minutes as presented. All voting in favor; motion carried.

Additions to the agenda include a report on the Red River Basin Commission meeting attended by Commissioner Walker, the MacArthur Cemetery, the burn ban, the Emergency Management billing received from Cavalier County and the time capsule contents.

Helen Volk-Schill introduced Samantha Lahman, who has been hired as the new County Extension Agent. Samantha began her duties on Monday, October 1, 2012.

Drainage permit received from Mark Morrison to drain water on the south side of the ditch along County Road 1 in the NE ¼ and NW ¼ of Section 12 of North Cavalier Township. Troy Kittelson, Highway Supervisor, inspected the sight and approved the request. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the permit as presented. All voting in favor; motion carried.

Drainage permit received from Mark Morrison to remove sediment from the ditch on the west side of County Road 2 in the NE ¼ and SE ¼ of Section 21 of North Cavalier Township. Troy Kittelson, Highway Supervisor, inspected the sight and approved the request. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the permit as presented. All voting in favor; motion carried.

Drainage permit received from Kelly Brown to remove sediment from the ditch for approximately 600' on the west side of County Road 4 in the NE ¼ of Section 8 of Carlisle Township. Troy Kittelson, Highway Supervisor, inspected the sight and approved the request. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the permit as presented. All voting in favor; motion carried.

Culvert request received from Bob Symington to install a 24" culvert, for a field approach, in the ditch along County Road 55 in the NW ¼ of Section 8 of Felson Township. Troy Kittelson, Highway Supervisor, inspected the sight and approved the request. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the culvert request as presented. All voting in favor; motion carried.

Drainage permit received from Wilwand Farms to remove sediment from the ditch on the east side of County Road 4 in the SW ¼ of Section 21 of Carlisle Township. Troy Kittelson, Highway Supervisor, inspected the sight and approved the request. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the permit as presented. All voting in favor; motion carried.

Drainage permit received from Tyler Cameron to remove sediment from the ditch on the west side of County Road 12 in the SE ¼ of Section 15 and the NE ¼ of Section 22 of Akra Township. Troy Kittelson, Highway Supervisor, inspected the sight and approved the request. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the permit as presented. All voting in favor; motion carried.

Jill Denault, Social Service Director, and Tom Askew, Askew Funeral Homes, were unable to meet today and will reschedule.

Troy Kittelson, Highway Supervisor, Sarah Braaten, Red River Regional Council, and Jon Markusen, Kadramas, Lee & Jackson, updated the Commission on concerns with the proposed riparian project along the O'Hara Bridge. Discussion followed. Motion made by Gary Nilsson and seconded by Hetty Walker to authorize the Chairman to sign the permit to the Corps of Engineers to move forward with the project. All voting in favor; motion carried. Mr. Markusen presented engineering contracts for Bridge project 34-126-12.0 and Bridge Project 34-102-22.0. Motion made by Hugh Ralston and seconded by Corene Vaughn to authorize the Chairman to sign the engineering contracts as presented. All voting in favor; motion carried.

Commission discussed the flowage easement application with Mr. Kittelson. Motion made by Gary Nilsson and seconded by Hugh Ralston to adopt the Pembina County Highway Department Application for Flowage Easement as presented. All voting in favor; motion carried.

Tom Newcomb, American Crystal Sugar, phoned the Commission to discuss the structure that was erected on county property during the lockout. Discussion followed. A letter will be sent to the union requesting removal of the structure.

Brian Erovick, Pembina County Sheriff, discussed Sheriff salary and the general jail visitation policy. Discussion followed on helping inmates get treatment and counseling. Commission also discussed the burn ban policy that is in effect and the ordinance that is being compiled regarding the policy with Sheriff Erovick.

Budget Hearing was held at 11:30 AM.

No attendance by the public.

Motion made by Hetty Walker and seconded by Gary Nilsson to adopt the 2013 Budget as presented. Discussion followed. Roll call vote: Gary Nilsson - yes; Corene Vaughn - yes; Hugh Ralston - yes; Hetty Walker - yes; Andy Adamson - yes. All voting in favor, motion carried.

Motion made by Gary Nilsson and seconded by Corene Vaughn to accept the consent agenda, including claims, September payroll and August financial statement, as presented. All voting in favor; motion carried.

Motion made by Hugh Ralston and seconded by Gary Nilsson to nominate Kristine Schulz as the North Dakota State Fair delegate for 2013. All voting in favor; motion carried.

Commissioner Walker presented a picture of the MacArthur Cemetery after Mr. Geffert finished leveling the ground and straightened the stones.

Commission was presented with the listing of foreclosure properties for appraisal. Discussion followed. Requesting appraisals be returned by the October 30, 2012 meeting.

Motion by Corene Vaughn and seconded by Hugh Ralston to adjourn the meeting. All voting in favor; motion carried.

/s/ Andy Adamson, Chairman
Pembina County Board of Commissioners

ATTEST: /s/ Linda Schlittenhard
Pembina County Auditor/Treasurer