

**These are DRAFT minutes, subject to amendment before final approval
by the Pembina County Water Resource District**

November 7, 2023

**MINUTES OF THE MEETING OF THE PEMBINA COUNTY WATER RESOURCE DISTRICT
BOARD OF MANAGERS HELD FARMERS ROOM OF PEMBINA COUNTY COURTHOUSE,
CAVALIER, NORTH DAKOTA.**

Those present were Managers Randall Emanuelson, Ted Juhl, Donald Kemp, William Gunderson, and LuAnn Kemp, secretary. Attorney Robert Fleming also present. A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to approve the minutes of the October 31, 2023.

A motion was made by Ted Juhl, seconded by Randall Emanuelson, by vote unanimously carried to add Paul LeClaire -Houston Engineering (Drain 67A), ND DWR Cost-share for Drain 16, and 2022/2023 FEMA loan requests to the agenda.

Discussion was made on the 2022 and 2023 FEMA project financing. Proof of payment must be received prior to reimbursement which necessitates some short-term financing. A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to seek a \$750,000 revolving loan for 2 years for the FEMA projects. Requests for proposals will be sent to local banks.

A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to approve the ND DWR Cost Share for Drain 16 Additional engineering.

A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to approve payment of the following bills:

13980	11/8/2023	USPS	28.75
13981	11/8/2023	Houston Engineering	374,325.78
13982	11/8/2023	Fleming DuBOis Fleming	300.00
13983	11/8/2023	Olafson Ventures	1,865.00
13984	11/8/2023	Polar	20.00
13985	11/8/2023	Kendall Construction	1,690.00
13986	11/8/2023	Triple D Construction	28,000.00
13987	11/8/2023	Quill	26.38
13988	11/8/2023	Gladen Construction	481,762.80
13989	11/8/2023	Pembina County	2,509.27
13990	11/8/2023	LuAnn Kemp	4,739.91

Paul LeClaire- Houston Engineering reviewed the Drain 67A 2022 FEMA project spoil limits. Discussion followed on need to ensure that any spoil is not left on private property or ND DOT ROW.

Jeff Duray – Triple D Construction joined the meeting. Discussion on the Drain 13 FEMA outlet work. A motion was made William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve a change order to add 24 CY of rip rap to the Drain 13 project at a cost of \$4200.

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The bids for the Drain 16 Spoil leveling were received. One bid was received. A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to accept and award Triple D Construction for \$45,200 for the Drain 16 Spoil project.

Duray reviewed the Drain 82 change order with the board. A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to approve the Drain 82 Change order as presented.

The board reviewed the open complaint and approved correspondence from last week's motions. Site inspection will be completed on the Dunnigan/Dubort complaint.

Manager Juhl discussed concern from Mr. Heck regarding the culverts installed by the Pembina County DOT. Stream crossing standards were met. Discussion followed regarding any possible mitigation for possible increased flows to the Heck yard from Bourbanis Dam. Houston Engineering will be contacted for ideas.

Manager Emanuelson reported that the beaver dam on Drain 66 was removed.

Manager Gunderson reported that the work on Drain 51 near the drop was complete.

The board visited with the Pembina County Commission regarding possible grant money for fish passage in the TR Cutoff. Houston will be requested to investigate the grant further.

Attest: _____
LuAnn Kemp, Secretary

Donald Kemp Vice-Chairman