

The following are "unofficial minutes", subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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November 18, 2014

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Andy Adamson, and Hugh Ralston. Absent: Hetty Walker.

Chairman Ralston called the meeting to order. Addition to the agenda includes a report on the recent JDA meeting attended by Commissioner Nilsson.

Motion made by Gary Nilsson and seconded by Laverne Doyle to approve the November 5, 2014 minutes as presented. All voting in favor; motion carried.

Commissioner Nilsson reported that the JDA Board sent a letter of support for the slaughter plant in Cavalier. Everett Butler, Pembina County Memorial Hospital, met to request funding to help with remodeling costs of the physical therapy facility at the hospital. The JDA Board voted in favor of a \$14,000.00 grant for the facility.

Pembina County Housing Authority Board minutes of October 7, 2014 were reviewed.

County deed to repurchase property described as Lots 30-31, Block 1, River Range Addition, City of Drayton, was presented. Motion made by Laverne Doyle and seconded by Andy Adamson to authorize the Chairman to sign the deed as presented. All voting in favor; motion carried.

Commission was informed that several Board reappointments have already been returned. The Commission no longer has to appoint individuals to the Northeast Human Service Center Regional Advisory Council as the Department of Human Services now makes those appointments. Commission made the following appointments:

Water Board - appointed Rick Kendall to fill the unexpired term of Edward Stremick

JDA Board - Dennis Barker to fill the unexpired term of Gale Watts

Kurt Johnson met with the Commission to discuss his business plan for a new business in the community. Craig Hodek unable to attend. Cindy DuBois and John Jenson, Cavalier Township officials, also present. Cavalier Township has separate zoning regulations from the County. A county liquor license is available, but township approval is required prior to the license being issued. Cindy will contact the township supervisors to schedule a public meeting regarding Mr. Johnson's plan.

Motion made by Andy Adamson and seconded by Gary Nilsson to authorize the Chairman to sign the Utility Permit with Polar Communications for construction of buried fiber optic cable to upgrade the Mountain, Gardar and Crystal exchanges. All voting in favor; motion carried.

Pembina County JDA Board minutes of May 14, 2014, July 9, 2014 and September 10, 2014 were reviewed.

Pembina County Water Board minutes of October 21, 2014 and October 28, 2014 were reviewed.

Commission reviewed the October financial statement. Motion made by Gary Nilsson and seconded by Laverne Doyle to approve the consent agenda, consisting of claims and the October financial statement, as presented. All voting in favor; motion carried.

Commission reviewed 2015 liquor licenses. Motion made by Laverne Doyle to retain the current liquor license fees for 2015. Motion seconded by Gary Nilsson. All voting in favor; motion carried.

Commission was presented with a resolution from the North Dakota Department of Transportation, awarding Riley Brothers Construction the contract for the bridge replacement 5 miles east and 3 miles north of Gardar. Motion made by Andy Adamson and seconded by Gary Nilsson to authorize the Chairman to sign the resolution as presented. Roll call vote: Gary Nilsson – yes; Laverne Doyle – yes; Andy Adamson – yes. Motion carried.

Pembina County Water Board updated the Commission on Drain 39 and Drain 74 cleanouts. Chairman Juhl informed the Commission that the new road is open to Renwick Dam and the back entrance has been closed. Director Juhl thanked the Commission for their cooperation through the past year. The Commission thanked the Water Board for their service over the past year. LuAnn Kemp, Water Board secretary, presented the updated drain map she recently completed. Ms. Kemp will make copies for the Commission.

Tanya Wieler, Human Resource Director, and Jeanna Kujava, Director of Nursing for Public Health met to discuss the appointment of a Public Health Administrator. Motion made by Gary Nilsson and seconded by Laverne Doyle to appoint Jeanna Kujava as Public Health Administrator/Director of Nursing upon Jeanne Chaput's retirement in December. All voting in favor; motion carried.

Jeanna Kujava announced that Kristi Ricard has been hired as the Public Health Office Assistant and will begin her duties December 1, 2014.

Sale of County Property set for 11:00AM:

Bid received on property described as Lots 9-11, Block 1, O.T., City of Crystal  
Bid of \$400.00 received from The Corner, LLC

Bid received on property described as Lots 39-43, Block 5, OT, City of Crystal  
Bid of \$1,000.00 received from City of Crystal

Bid received on property described as Part Lot 5, Block 2 (250' x 50') with Bldgs, Venton's 2<sup>nd</sup> Add, City of Crystal  
Bid of \$400.00 received from City of Crystal

Bid received on property described as S 20' Lot 16, W Side 2<sup>nd</sup> St, OT, City of Drayton  
Bid of \$100.00 received from Ronald Heiser

Bid received on property described as N ½ Lot 18, W Side 2<sup>nd</sup> St, OT, City of Drayton  
Bid of \$100.00 received from Ronald Heiser

Bid received on property described as E 75' Lots 22-24, Block 11, Wallace Bros Add, City of Drayton  
Bid of \$10,000.00 received from City of Drayton

Bid received on property described as Lot 18, Block 40, OT, City of Neche  
Bid of \$200.00 received from Daniel & Heidi Kihne

Bid received on property described as Lot 4, Block 19, Yerxa's Add, City of Pembina  
Bid of \$2,000.00 received from Albardale Properties LLC

Motion made by Andy Adamson and seconded by Laverne Doyle to accept the high bids as listed above for the above described properties. All voting in favor; motion carried.

Chairman Ralston adjourned the meeting at 11:50 AM.