

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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November 20, 2012

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Corene Vaughn, Hugh Ralston and Andy Adamson. Absent: Hetty Walker.

Chairman Adamson called the meeting to order.

Motion made by Gary Nilsson and seconded by Corene Vaughn to approve the November 13, 2012 special meeting minutes as presented. All voting in favor; motion carried.

Pierre Freeman, Grand Forks Public Health and Regional Environmental Health Officer, informed the Commission of the variety of services offered to Pembina County through his office. Discussion followed.

Request received from Chizzy's to transfer his liquor license to the Leroy Hall on Saturday, December 1, 2012. Motion made by Gary Nilsson and seconded by Hugh Ralston to approve the transfer as presented. All voting in favor; motion carried.

Board reviewed the list of Board appointments. Auditor will contact individuals regarding reappointments.

Stephenie Davis, Pembina County State's Attorney, present for a teleconference between Pembina County and Walsh County Commission. Commission received a draft of an Agreement for the Provisions of State's Attorney's Services between Pembina and Walsh counties. Discussion followed. Pembina County requested a contract review date be added. Walsh County State's Attorney will make the requested changes and forward a final copy for review and signature.

Commission received a letter of resignation from Barbara Whelan, Interim Pembina County State's Attorney, effective immediately upon the administration of the Oath of Office to the newly elected Pembina County State's Attorney, Stephenie Davis. Commission agreed to accept the letter of resignation as presented. Ms. Davis signed her Oath of Office.

Kelly Cluchie, Maintenance, requested permission to allow the city to store the items used for the Haunted House on the upper level of the old jail building. Motion made by Corene Vaughn and seconded by Gary Nilsson to allow the city to store these items as long as the building is not needed for other use. Discussion followed. All voting in favor; motion carried.

Motion made by Hugh Ralston and seconded by Corene Vaughn to authorize the Chairman to sign the construction and maintenance agreements with the North Dakota Department of Transportation as presented. All voting in favor; motion carried.

Raffle permit request received from North Valley Riders Snowmobile Club. Motion made by Gary Nilsson and seconded by Hugh Ralston to approve the permit request as presented. All voting in favor; motion carried.

Pembina County Water Resource Board updated the Commission on reimbursements from the State Water Commission and Red River Joint Water Resource for Canadian dike lawsuit payments and the county share for the reconstruction costs of Drain #8. Robert Fleming, Water Board Attorney, discussed the Laidlaw Bridge in Walhalla Township and would like to see the situation settled as soon as possible. Water Board also discussed the proposed O'Hara Bridge riparian project.

Katie Werner, Cavalier City Auditor, updated the Commission on the deteriorating riverbank affecting the bridge crossing to Island Place. A stabilization project will be bid in December 2013 with construction begin in 2014. Ms. Werner will continue to update the Commission on the progress of the project.

Samantha Lahman, County Extension Agent, updated the Commission on Extension office activities. Ms. Lahman is requesting to purchase 3 iPads for the Extension office using funding from the travel and pesticide funds. Motion made by Corene Vaughn and seconded by Gary Nilsson to authorize Ms. Lahman to make the transfers as requested. All voting in favor; motion carried.

Sale of County Property set for 11:00AM:

Bids received on property described as N 30' Lot 7, Blk 20, O.T., City of Walhalla
Bid of \$50.00 received from Hope Johnston.

Motion made by Gary Nilsson and seconded by Corene Vaughn to accept the bid as listed above for the above described property. All voting in favor; motion carried.

Commission reviewed the October financial statement. Motion made by Corene Vaughn and seconded by Gary Nilsson to approve the consent agenda as presented. All voting in favor; motion carried.

Tanya Wieler, Human Resources, requested Commission permission to close all county offices for an afternoon to allow semi-annual or annual mandatory trainings for all employees. Motion made by Gary Nilsson to allow all offices to be closed for a half day of mandatory in-service training for all employees. Motion seconded by Hugh Ralston. Discussion followed. All voting in favor; motion carried.

Several department heads met to discuss concerns with the Commission decision to deny the Friday after Thanksgiving as a paid holiday. Motion made by Hugh Ralston and seconded by Gary Nilsson to allow the employees to use a vacation day for the day after Thanksgiving and the decision to keep the office open will be left to the department head. Discussion followed. Roll call vote: Gary Nilsson – yes; Corene Vaughn –yes; Hugh Ralston –yes; Andy Adamson – yes. Motion carried.

Chairman Adamson declared the meeting adjourned.

Officer Fees: Clerk of Court - \$13, 135.45
Recorder - \$ 6,393.45

Transfers: Social Service Levy to Social Service - \$71,000.00

November Payroll - \$258,210.44

Claims: Warrant #1051-\$2,039.42, Warrants #80669-#80812 - \$151,013.01

/s/ Andy Adamson, Chairman
Pembina County Board of Commissioners

ATTEST: /s/ Linda Schlittenhard
Pembina County Auditor/Treasurer