

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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May 7, 2013

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Andy Adamson, Laverne Doyle, Hetty Walker and Gary Nilsson. Absent: Hugh Ralston.

Chairman Nilsson called the meeting to order. Additions to the agenda include Veteran's Service Officer Position and updates from Andrew Kirking, Emergency Manager, on water damages from spring flooding.

Motion made by Andy Adamson and seconded by Laverne Doyle to approve the April 16, 2013 minutes as presented. All voting in favor; motion carried.

Motion made by Hetty Walker and seconded by Laverne Doyle to approve the consent agenda of claims and April payroll as presented. All voting in favor; motion carried.

Commission discussed the letter received from Wallace Saiger regarding the bridge in Carlisle Township. No action will be taken.

Request received from Chizzy's to transfer his liquor license to the Leroy Hall on Saturday, June 8, 2013, for a wedding dance. Motion made by Hetty Walker and seconded by Andy Adamson to approve the transfer as presented. All voting in favor; motion carried.

Motion made by Hetty Walker and seconded by Laverne Doyle to authorize Chairman to sign county deeds regarding the sale of county property to Pembina City. All voting in favor; motion carried.

Request received from Harold McConnell, on behalf of the airport authority, to see if the County would be willing to donate the 1997 Plymouth Breeze for airport authority use. Social Service purchased the vehicle in 2008 and is no longer using it. Jill Denault, Social Service Director, will be contacted regarding a decision.

Commission discussed advertising for the Veteran's Service officer position. Ron Berg will be retiring effective June 30, 2013. Auditor will contact Tanya Wieler, Human Resource Director, to place an ad for the position.

Andrew Kirking, Emergency Manager, updated the Commission on the county water issues from spring flooding. Damage assessments are coming in from the surrounding communities. Andrew will be working with the Highway Department on some of the damaged areas. The issues on County Road 9 near Leroy were discussed.

Julie Doyle, Tax Director, met with the Commission regarding a tax exemption request from CHS, Inc. Harold Weimer, CHS General Manager, also present. CHS, Inc. is requesting a 100% exemption for 5 years. Discussion followed. Motion made by Andy Adamson and seconded by Laverne Doyle to approve a graduated tax exemption over a 5 year period. Roll call vote: Laverne Doyle – yes; Andy Adamson – yes; Hetty Walker – yes; Gary Nilsson – yes. Motion carried.

Application received for a 5 year remodeling exemption on property described as Part of E ½ SW ¼ of Section 18 of East Pembina Township, Parcel 20-0660000. Request is for 100% exemption of the \$100,000.00 remodeling cost. Motion made by Hetty Walker and seconded by Laverne Doyle to grant the request as presented. All voting in favor; motion carried.

Kelly Cluchie, Pembina County Maintenance, met to discuss bids received for repairs to the jail heating system. Bids received include:
Jenson Heating & A/C – \$27,999.00
George LaHaise & Sons – \$31,600.00
Motion made by Laverne Doyle and seconded by Hetty Walker to accept the low bid of Jenson Heating & A/C. Roll call vote: Laverne Doyle – yes; Andy Adamson – yes; Hetty Walker – yes; Gary Nilsson – yes. Motion carried.

Stephenie Davis, Pembina County State's Attorney, discussed the complaint letter that has been drafted regarding payment request for damages to the Laidlaw Bridge. Motion made by Andy Adamson and seconded by Laverne Doyle to move forward with the complaint. Roll call vote: Laverne Doyle – yes; Andy Adamson – yes; Hetty Walker - yes; Gary Nilsson - yes. Motion carried.

Sarah Braaten, Red River Regional Council, and Stephenie Davis, Pembina County State's Attorney, presented the signed Land Use Contract for the O'Hara Bridge riparian project. Ms. Bratten updated the Commission on the Agreement for Cost-Share Reimbursement between the State Water Commission and Pembina County Water Resource Board. The county share will be approximately \$16,423.00. Ms. Davis discussed the reimbursement agreement between

Pembina County Water Resource Board and Pembina County. Motion made by Hetty Walker and seconded by Andy Adamson to authorize the Chairman to sign the reimbursement agreement as presented. All voting in favor; motion carried.

Jon Markusen, Kadramas, Lee & Jackson, introduced Wade Thompson, a KLJ summer employee, to the Commission. Mr. Markusen updated the Commission on summer projects and bridge bid letting dates. Mr. Kittelson discussed the bid letting for the paving project and requirements for Title VI compliance. Mr. Kittelson would like to do the projects in 2014 due to availability of federal funding for the projects. Discussion followed. An engineering agreement, with Kadramas, Lee & Jackson, for the 10 miles of Maintenance Overlay and Incidentals was presented. Motion made by Hetty Walker and seconded by Laverne Doyle to authorize the Chairman to sign the engineering agreement as presented. All voting in favor; motion carried.

Motion made by Andy Adamson and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried.