

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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May 6, 2014

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Hugh Ralston, and Hetty Walker. Absent: Andy Adamson.

Chairman Ralston called the meeting to order.

Motion made by Gary Nilsson and seconded by Laverne Doyle to approve the April 15, 2014 minutes as presented. All voting in favor; motion carried.

Camburn Shephard met to discuss water issues along County Road #3. Gordon Sondeland and Troy Kittelson, Highway Superintendent, also present. Mr. Shephard is requesting the county reevaluate the current situation to see if there is something that can be done to correct the drainage problems in that area. Motion made by Gary Nilsson and seconded by Hetty Walker to hire Kadramas, Lee & Jackson to do a study in the area. All voting in favor; motion carried. Mr. Kittelson will contact Kadramas, Lee & Jackson regarding the study.

Katherine Lunde, Red River Regional Council, met with the Commission to discuss the ½ mill "Self-Help" funding grants. Motion made by Gary Nilsson and seconded by Laverne Doyle to award the requests as presented. Roll call vote: Gary Nilsson – yes; Laverne Doyle – yes; Hetty Walker – yes. Motion carried.

Troy Kittelson, Highway Superintendent, and Brandon Lage, Ellingson Drainage, met to discuss drain permit requests and flowage easement requests.

Flowage easement application received from V Ryan Fitzsimonds to install drain tile on 205 acres along County Road #12 in Section 16, Township 163, Range 55 of St Joseph Township. Motion made by Laverne Doyle and seconded by Gary Nilsson to authorize the Chairman to sign the application as presented. All voting in favor; motion carried.

Flowage easement application received from V Ryan Fitzsimonds to install drain tile on 161 acres along County Road #55 in Section 11, Township 163, Range 55 of St Joseph Township. Motion made by Laverne Doyle and seconded by Gary Nilsson to authorize the Chairman to sign the application as presented. All voting in favor; motion carried.

Flowage easement application received from Johnson Farms to install drain tile on 150 acres along County Road #9 in Section 26, Township 163, Range 56 of Walhalla Township. Motion made by Laverne Doyle and seconded by Gary Nilsson to authorize the Chairman to sign the application as presented. All voting in favor; motion carried.

Flowage easement application received from Johnson Farms to install drain tile on 76 acres along County Road #9 in Section 25, Township 163, Range 56 of Walhalla Township. Motion made by Laverne Doyle and seconded by Gary Nilsson to authorize the Chairman to sign the application as presented. All voting in favor; motion carried.

Flowage easement application received from James Eagan to install drain tile on 30 acres along County Road #1 in Section 7, Township 162, Range 54 of North Cavalier Township. Motion made by Laverne Doyle and seconded by Gary Nilsson to authorize the Chairman to sign the application as presented. All voting in favor; motion carried.

Drainage permit request received from Ross Lambert to drain water from the NE ¼ of Section 7 into the existing ditch along County Road #55 for approximately 700 feet and then along a township road in Pembina Township. Troy Kittelson, Highway Supervisor, approved the request. Motion made by Laverne Doyle and seconded by Hetty Walker to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Drainage permit request received from Landis McDonald to clean silt around the box culvert on the north side of County Road 1 between Sections 6 & 7 of North Cavalier Township. Troy Kittelson, Highway Supervisor, approved the request. Motion made by Laverne Doyle and seconded by Hetty Walker to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Brian Erovick, Sheriff, presented the Pembina City policing contract for Commission approval. Motion made by Hetty Walker and seconded by Laverne Doyle to authorize the Chairman to sign the contract as presented. All voting in favor; motion carried.

Sheriff Erovick updated the Commission on the truck regulatory position which is shared with Walsh County. Tom Bernier was hired to fill the position. Discussion

followed on the difference in weight limits between Walsh County and Pembina County. Sheriff Erovick and Troy Kittelson will work with Walsh County to come to common ground on the weight limits established for both counties. Discussion followed on the sale of county vehicles.

Duane Littlejohn, Insurance Associates, reviewed the 2014 insurance policies with the Commission. Mr. Littlejohn explained that the general liability premium is determined by expenses which should not include new infrastructure construction.

Kadie Benson, Pembina County Weed Officer, present for chemical bid openings. Chemical bids received from;

Crop Production Services –	Tordon 22K Herbicide - \$44.20/gallon
	Overdrive Herbicide - \$29.80/pound
Van Diest Supply Company –	Tordon 22K Herbicide - \$44.89/gallon
	Overdrive Herbicide - \$29.59/pound

Motion made by Gary Nilsson and seconded by Laverne Doyle to accept the bid from Crop Production Services. Roll call vote: Gary Nilsson - yes; Laverne Doyle - yes; Hetty Walker - yes. Motion carried.

Pembina County Water Board minutes of December 17, 2013 through March 25, 2014 were reviewed.

Raffle permit received from Cavalier Country Club. Motion made by Laverne Doyle and seconded by Hetty Walker to approve the permit as presented. All voting in favor; motion carried.

Motion made by Gary Nilsson and seconded by Hetty Walker to approve the consent agenda, consisting of claims and the April payroll, as presented. All voting in favor; motion carried.

Commission Nilsson reported on interviews for a Domestic Violence Director.

Stephenie Davis, State's Attorney, present to answer questions regarding an IRS seizure of property located in Pembina County. Unable to contact the agent, will discuss at May 20, 2014 meeting.

Request for a gaming site authorization, at Chizzy's, Inc., in Leroy, received from Bartlette Resler Post 62. Motion made by Gary Nilsson and seconded by Laverne Doyle to approve the gaming site request as presented. All voting in favor; motion carried.

Request made to close all county offices from 12 Noon – 3:00PM on Thursday, May 15, 2014 to allow all employees to attend the mandatory EAP trainings. Motion made by Gary Nilsson and seconded by Hetty Walker to allow office closures. All voting in favor, motion carried. Auditor will notify all county papers of the closing.

Motion made by Laverne Doyle and seconded by Gary Nilsson to appoint Dawn Menzies, Deputy Auditor/Treasurer, as election inspector for the June 10, 2014 Primary Election. All voting in favor; motion carried.

Board discussed the rate of pay for the election workers for the June 10, 2014 Primary Election and November 4, 2014 General Election. One election board will be at the precinct in the Courthouse. Motion made by Laverne Doyle and seconded by Hetty Walker to set the rate of pay at \$12.50 per hour plus mileage for the election board workers. Roll call vote: Gary Nilsson – yes; Laverne Doyle – yes; Hetty Walker – yes. Motion carried.

Tanya Wieler, Human Resources, updated the Commission on the Public Health office. Ms. Wieler presented a printout showing the office growth in the past six years. After analyzing the increased work load, to meet the needs of the County, an administrative assistant plus a nurse will be recruited. Partial funding for the additional nurse position will be provided through the Tobacco Grant through the state. Ms. Wieler will move forward with the plan that was discussed with the Public Health office.

Motion made by Gary Nilsson and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 12:25PM.