

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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May 5, 2015

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker. Absent: Gary Nilsson.

Chairman Walker called the meeting to order. Additions include discussion on Pembina County property in Pembina City and the sale of County property in the City of Cavalier.

Motion made by Laverne Doyle and seconded by Hugh Ralston to approve the April 21, 2015 minutes as presented. All voting in favor; motion carried.

Samantha Lahman, NDSU Extension, discussed the shooting sports inventory and trailer. Jeff Manley, Cavalier School Superintendent, was teleconferenced in to discuss the inventory and trailer. When Mr. Manley has completed the inventory, he will contact the Auditor to have the trailer stored in the Sheriff's garage.

Ryan Bialas, State's Attorney, updated the Commission on the communications within his office and the internal applications for the Victim Witness Advocate position. Ryan discussed converting the old jail facility into a locked evidence room. Commission granted permission for Ryan to proceed with the conversion.

Ryan discussed the bridge that was burned on County Road #3, near Glasston. Troy Kittelson, Highway Superintendent, was also present. The insurance company has offered a settlement of \$50,000.00 towards the damage done to the bridge. Discussion followed. Ryan will contact the insurance company regarding the settlement offer.

Troy presented information regarding the Wallace Saiger culvert concern. Kadramas, Lee & Jackson completed a 100 year study on the area. To comply with the State's request and the 100 year study, four 7' culverts would need to be installed. Costs of the culverts and installation would be approximately

\$65,000.00. Alternate options were discussed. Motion made by Hugh Ralston and seconded by Nick Rutherford to deny the culvert installation and look at another option. Discussion followed on getting estimates for a water crossing. Troy will request estimates and report back at the next meeting. All voting in favor; motion carried.

Culvert request received from Kevin Lee to install a 24" culvert in the SE 1/4 / SW 1/4 of Section 33 of North Midland Township. Troy Kittelson, Highway Supervisor, inspected the sight and approved the request. Motion made by Nick Rutherford and seconded by Laverne Doyle to approve the culvert request as presented. All voting in favor; motion carried.

Culvert request received from Drayton Park District to install a 30" culvert in the NE 1/4 / SW 1/4 of Section 23 of Drayton Township. Drayton Park District will be building a new RV Park and require access to the site. Troy Kittelson, Highway Supervisor, inspected the sight and approved the request. Motion made by Nick Rutherford and seconded by Laverne Doyle to approve the culvert request as presented. All voting in favor; motion carried.

Commission reviewed the NDDOT letters regarding county structures. Discussion followed on those structures requiring immediate attention, load limit postings, and those structures requiring scour and channel profile inspections.

Troy discussed the ditch on County Road #3 that had been cleaned out last spring.

Andrew Kirking, Emergency Manager, informed the Commission that the Governor's Burn Ban expires on Friday, May 8, 2015. Andrew is looking at solutions if the burn ban decisions are left with each County. Andrew has been working with the State's Attorney's office regarding a resolution or proclamation which would allow Emergency Management to issue burn permits. These permits would keep essential personnel, such as dispatch, fire departments, Sheriff's Department and first responders, informed of where and when burning will be permitted.

Motion made by Hugh Ralston and seconded by Laverne Doyle to approve the consent agenda, consisting of claims and the April payroll, as presented. Discussion followed. All voting in favor; motion carried.

Pembina County Fair Board minutes of April 8, 2015 and the March Financial Report were reviewed.

Pembina County Water Board minutes of February 17, April 7 and April 14, 2015 were reviewed.

Julie Doyle unable to attend today's meeting.

Terry Meidinger, Sheriff, discussed civil mileage fees. Pembina County currently is charging .575/mile for paper services, with a minimum of \$20.00. Motion made by Laverne Doyle to increase the mileage to .60/mile, beginning immediately. Motion seconded by Nick Rutherford. Discussion followed. All voting in favor; motion carried. Terry informed the Commission that he still needs to fill two jailer positions and a deputy position.

Motion made by Hugh Ralston and seconded by Nick Rutherford to authorize the Chairman to sign the January 2015 through March 2015 minutes. All voting in favor; motion carried.

Travis Uggerud, Bryan Uggerud and Tom LaHaise, Drayton, discussed load restrictions on County Road #4. Troy Kittelson, Highway Superintendent, was also present. Current load restrictions are posted at 3 tons per axle, with no vehicle to exceed 30,000 lbs. The Uggerud's feel this is too restrictive, considering Walsh County restrictions are set at 6 tons per axle, with no vehicle to exceed 60,000 lbs. Troy was not aware that the load restrictions were posted at 3 tons per axle and stated that it should be posted at 6 tons per axle to match Walsh County load restrictions. Discussion followed. Troy will have the load restriction signs changed today. Ryan Bialas, State's Attorney, was also present. Mr. Uggerud was fined for being overloaded when the erroneous posting stated 3 tons per axle. Ryan will compile the required paperwork to refund the overpayment to Mr. Uggerud.

Nancy Thompson, Pembina City Auditor, was contacted by phone regarding Pembina County property in Pembina City. The City is petitioning to vacate the alley on property described as S 140' of Lots 16 – 18, Block 30, OT, City of Pembina. Motion made by Hugh Ralston and seconded by Laverne Doyle to authorize the Chairman to sign the petition as presented. All voting in favor; motion carried.

Commission discussed the County property in the City of Cavalier which burned. The County Highway Department will dispose of the debris once authorization is received from the Department of Health.

Motion made by Laverne Doyle and seconded by Nick Rutherford to adjourn the meeting. All voting in favor; motion carried. Meeting was adjourned at 11:50AM.