

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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May 3, 2011

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Corene Vaughn, Gary Nilsson, Andy Adamson, Hetty Walker and Hugh Ralston.

Chairman Vaughn called the meeting to order.

Motion made by Hetty Walker and seconded by Andy Adamson to approve the April 19, 2011 minutes as presented. All voting in favor; motion carried.

Request for a raffle permit received from Pembina County Fair Board Association. Motion made by Hetty Walker and seconded by Gary Nilsson to approve the request. All voting in favor; motion carried.

Commissioner Adamson reported on the Red River Basin Commission water retention tour he participated in on April 26, 2011. Some of the areas visited include the Glyndon area, North Ottowa Impoundment Retention Area, Maple River Dam and Sheyenne River.

Motion made by Hetty Walker and seconded by Gary Nilsson to authorize the Chairman to sign the April 2011 payroll as presented. All voting in favor; motion carried.

Commission discussed holding an open forum for the landowners that are affected by Drain #66. Letters will be sent to notify the landowners of the open forum which will be held in the basement of the Law Enforcement Center on Thursday, May 12, 2011 from 10:00 AM – 12:00 PM.

Troy Kittelson, Highway Supervisor, met with the Commission to update them on the bid letting for the Bowsmont Bridge Project, which was held on April 28, 2011 at 2:00 PM. The following bids were received:

- Gladen Construction - \$262,701.00
- Industrial Builders - \$371,264.20
- On The Level Construction, Inc. - \$283,049.75
- Riley Brothers Construction - \$292,516.00
- Spruce Valley Corporation - \$321,444.50
- Swingen Construction - \$463,776.50
- Triple D Construction & Leasing - \$255,974.64

Motion made by Gary Nilsson to accept the bid of Triple D Construction and Leasing. Second by Hetty Walker. Discussion followed. Roll call vote – Gary Nilsson - yes; Andy Adamson - yes; Hugh Ralston - yes; Hetty Walker – yes, Corene Vaughn – yes. Motion carried. Jon Markuson, Kadramas, Lee & Jackson, also present. Chairman authorized to sign the Notice of Award and Notice to Proceed documents as presented.

Mr. Kittelson presented the updated ditch cleaning and drainage permit application he would like to implement. Motion made by Gary Nilsson to accept the Pembina County Ditch Cleaning and Drainage Application as presented. Second by Hugh Ralston. Permit would require approval from the Highway Supervisor, Water Board Chairman, and Commission Chairman. Troy will have an application available on the Pembina County website, pembinacountynd.gov, for individuals to access. All voting in favor; motion carried.

Commissioner Walker inquired on the status of the funding application for the O'Hara Bridge. Mr. Kittelson reported that the efficiency rating of the bridge is too high, so it does not qualify for funding.

Tanya Wieler, Human Resource Director, met with the Commission to discuss time clock issues. Jill Denault, Social Service Director, Kay Braget, Clerk of Court, Brian Erovick, Pembina County Sheriff, Sarah Gunderson, Sheriff Department Administrative Assistant, and Don Thomson also present. Ms. Wieler reported on the Fair Labor Standards Act, as well as the efficiency of the time clocks and the software associated with them. Motion made by Gary Nilsson to dispense of the time clocks. Second by Hetty Walker. Discussion followed. Roll call vote: Gary Nilsson – yes; Andy Adamson – no; Hugh Ralston – no; Hetty Walker – yes; Corene Vaughn – yes. Motion carried. Effective immediately, the time clocks will be obsolete.

Brian Erovick, Pembina County Sheriff, met with the Commission to discuss a Cops Grant available to the county. If the grant is approved it could benefit the City of Pembina. Commission requested Sheriff Erovick contact Pembina City officials to see if they are interested in participating in this grant.

Motion made by Hetty Walker and seconded by Hugh Ralston to approve the consent agenda as presented. Roll call vote; Gary Nilsson – yes; Andy Adamson – yes; Hugh Ralston – yes; Hetty Walker – yes; Corene Vaughn – yes. Motion carried.

Tanya Wieler, Human Resource, met with the Commission. Commission requested Ms. Wieler to check into salary obligations for the Auditor and PERS requirements for employee eligibility for health insurance.

Kevin Brown, Bathgate, met with the Commission to discuss County Road 1. Troy Kittelson, Highway Supervisor, also present. County Road 1 in need of patching and chip sealing. Mr. Kittelson stated that County Road 1 is on the list for patching and chip sealing this summer.

Pembina County Water Resource Board and Neil Fleming, Water Board Attorney, met with the Commission. Water Board discussed the water issues they are facing in Pembina County. Attorney Fleming addressed issues related to the bridge that was damaged in Walhalla Township and Drain #66. Discussion followed. Water Board Chairman Boettger requested that the discussion be tabled until the May 17, 2011 meeting. Commission requested the Water Board's attendance at the open forum on May 12, 2011. Water Board will discuss and notify the Commission of their decision. Attorney Fleming updated the Commission on the Canadian Dike lawsuit.

Kathy Stremick, Walhalla City Economic Development, presented a Parliamentary Procedures workshop to the Commission. Ms. Stremick updated the Commission on the Pembina Growing Leaders workshops that have been held over the past few months. The Commission thanked Ms. Stremick for the presentation. Ms. Stremick invited the Commission to attend the Pembina Growing Leaders "graduation" ceremony that will be held at the Mountain Community Center on May 25, 2011.

Water Board Chairman Clarence Boettger notified the Commission that the Water Board will not be attending the open forum as a Board, but could be attending as interested taxpayers.

Motion made by Gary Nilsson and seconded by Hetty Walker to adjourn the meeting. All voting in favor; motion carried.