

The following are "unofficial minutes", subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

[www.pembinacountynd.gov](http://www.pembinacountynd.gov)

May 1, 2018

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: James Benjaminson, Laverne Doyle, Nick Rutherford, Hugh Ralston, and Hetty Walker.

Chairman Benjaminson called the meeting to order.

Motion made by Nick Rutherford and seconded by Laverne Doyle to approve the April 17, 2018 minutes as presented. All voting in favor; motion carried.

Request for a gaming site authorization, at Svold Community Hall in Svold, received from Svold Community Hall Association. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the gaming site request as presented. All voting in favor; motion carried.

Request for a gaming site authorization, at Chizzy's, Inc. in Leroy, received from Bartlette Resler Post 62. Motion made by Hetty Walker and seconded by Laverne Doyle to approve the gaming site request as presented. All voting in favor; motion carried.

Board reviewed the letter from Fred Marquardt stating his intent to retire, based on the Rule of 85, in May 2019. Motion made by Nick Rutherford and seconded by Hugh Ralston to accept Fred Marquardt's Rule of 85 retirement effective May 2019. All voting in favor; motion carried.

Motion made by Laverne Doyle and seconded by Hugh Ralston to appoint Tanya Wieler, Human Resource Director, as election inspector for the June 12, 2018 Primary Election. All voting in favor; motion carried.

Board discussed the rate of pay for the election workers for the June 12, 2018 Primary Election. One election board will be at the precinct in the Courthouse. Motion made by Hugh Ralston and seconded by Nick Rutherford to set the rate of pay at \$12.50 per hour, plus mileage, for the election board workers. Roll call vote: Laverne Doyle – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Paul O'Toole, Crystal Fire District Director, presented a report and petition from the Crystal Fire Protection District Board of Directors, approving the proposal to annex the following into the Crystal Fire Protection District: City of Hensel, Section 13, Section 14, Section 15, Section 22, N ½ Section 23 and Section 24 of Park Township. Motion made by Nick Rutherford and seconded by Hugh Ralston to approve the petition as presented. Roll call vote: Laverne Doyle – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried. A hearing notice will be advertised in the county official newspaper for two weeks with a hearing scheduled for 6:00PM on Tuesday, May 22, 2018, at Crystal Fire Department, 330 3<sup>rd</sup> St, Crystal, ND.

Andrew Kirking, Emergency Manager/Weed Officer, presented a Fire Emergency and Burn Ban Proclamation, for open burning.

**PEMBINA COUNTY, NORTH DAKOTA  
FIRE EMERGENCY AND BURN BAN PROCLAMATION**

**Dated: 01MAY2018**

*WHEREAS*, Pembina County, North Dakota is under abnormally dry conditions; and,

*WHEREAS*, Pembina County has either sustained or been threatened with rural fires as of this date; and,

*WHEREAS*, all available resources remain committed to protecting life and property; and,

*WHEREAS*, the impact of fires could threaten the health, well-being, and safety of citizens in Pembina County; and,

*WHEREAS*, the cost of response and the inordinate equipment wear may be far in excess of available Pembina County resources.

*NOW, THEREFORE, BE IT RESOLVED*, that the Board of Pembina County Commissioners declares a Fire Emergency and institution of a Burn Ban for Pembina County, North Dakota until further notice.

Any individual who willfully or recklessly violates this burn ban is guilty of a Class B misdemeanor, which carries a penalty of up to thirty (30) days in jail and a \$1,000 fine per incident, as well as the cost for fire suppression.

Dated at Pembina County, North Dakota this 1<sup>st</sup> day of May, 2018.

/s/ James Benjaminson  
Commissioner – Chairman

/s/ Andrew Kirking  
Emergency Manager

/s/ Linda Schlittenhard  
Auditor

Motion made by Laverne Doyle and seconded by Nick Rutherford to authorize the Chairman to sign the proclamation as presented. All voting in favor; motion carried.

Commission reviewed the April payroll and claims. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the consent agenda as presented. All voting in favor; motion carried.

Auditor informed the Commission of the refunds received from NDACo on behalf of Workforce Safety Insurance. Pembina County received a 5% safety discount, in the amount of \$1,574.53, for participating in the Claims Management and Drug Free Workplace Training in 2017. Pembina County also received a Premium Dividend Credit, in the amount of \$9,911.40, for being successful with aggressive claims management and safety programs and practices.

Motion made by Hugh Ralston and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 10:00AM.