

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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May 1, 2012

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Andy Adamson, Gary Nilsson, Hugh Ralston, Corene Vaughn, and Hetty Walker.

Chairman Adamson called the meeting to order.

Motion made by Corene Vaughn and seconded by Hetty Walker to approve the minutes of the April 17, 2012 meeting as presented. All voting in favor; motion carried.

Commission was informed that effective April 17, 2012 the state has increased the mileage reimbursement rate from .51/mile to .555/mile. Commission will table until the May 15, 2012 meeting.

Commission was informed that Ron Berg, Veteran's Service Officer, attended training in Bismarck March 26-28, 2012 and was accredited with the following service organizations: AL, DAV, MOPH, NACVSO, TREA, VFW, and VVA.

March financial report was reviewed. Motion made by Hetty Walker and seconded by Hugh Ralston to approve the consent agenda as presented and authorize the Chairman to sign the April payroll. All voting in favor, motion carried.

Kelly Cluchie, Maintenance, updated the Commission on opening the cornerstone. Discussion followed.

Kadie Benson, Weed Officer, presented published notices and ads, a copy of the winning 2012 NDWCA's poster, and a listing of sprayer school locations and dates to the Commission. LAP, TAG and hounds tongue grants were discussed. Weed control for townships was also discussed. Ms. Benson requested approval to purchase a vehicle. Discussion followed. Motion made by Gary Nilsson and seconded by Hugh Ralston to approve the vehicle purchase for the Weed Department. Troy Kittelson, Highway Supervisor, will request bids. All voting in favor; motion carried. Ms. Benson invited the Commission to attend the Weed tours this summer.

Adam Atherton presented the Commission with findings on the wording of the Mud on the Roadway Policy. Discussion followed. Pembina County will not be able to supply townships with a standardized form since they have no jurisdiction over township roads. Auditor will contact township officer that requested the form and notify him of the decision.

Troy Kittelson, Highway Supervisor, and Jon Markensen, Kadramas, Lee & Jackson, discussed the road project bid openings, received from NDDOT. Motion made by Gary Nilsson and seconded by Hetty Walker to accept the low bid from Knife River Materials. Roll call vote: Gary Nilsson-yes; Corene Vaughn-yes; Hugh Ralston-yes; Hetty Walker-yes; Andy Adamson-yes. Motion carried. Motion made by Corene Vaughn and seconded by Hugh Ralston to accept the Kadramas, Lee & Jackson engineering contract as presented. Roll call vote: Gary Nilsson-yes; Corene Vaughn-yes; Hugh Ralston-yes; Hetty Walker-yes; Andy Adamson-yes. Motion carried. Maintenance of abandoned cemeteries was discussed. Mr. Kittelson informed the Board that spring load restrictions will be lifted Thursday, May 3, 2012 and summer weight limits will go into effect.

John Morrison requested a ditch cleaning permit.

Jill Pedersen, Emergency Management, Liz Beck, GIS/911/IT Coordinator, and Brian Erovick, Sheriff, discussed the burn ban that was implemented on April 10, 2012 and rescinded on April 23, 2012. Jeremy Mattison, Jim DeMell and Adam Atherton also present. Discussion on enforcement of burn ban penalties followed. Ms. Beck presented statistics for the costs incurred by Ambulance Districts who must be present during a fire. Commissioner Nilsson suggested a resolution be drawn up for approval at the next meeting.

Ms. Pedersen presented the Commission with the HMEP grant contract. Motion made by Corene Vaughn and seconded by Gary Nilsson to authorize the Chairman to sign the HMEP grant as presented. All voting in favor; motion carried.

Lesley Lubenow, County Extension, presented the Commission with her letter of resignation. Ms. Lubenow has accepted employment with the Langdon Research Extension Center. Motion made by Corene Vaughn and seconded by Gary Nilsson to regretfully accept the letter of resignation as presented. All voting in favor; motion carried. The Commission thanked Ms. Lubenow for her service to the County and wished her well.

Motion made by Gary Nilsson and seconded by Hetty Walker to adjourn the meeting. All voting in favor; motion carried.

/s/ Andy Adamson, Chairman
Pembina County Board of Commissioners

ATTEST: /s/ Linda Schlittenhard
Pembina County Auditor/Treasurer