

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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May 15, 2012

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Andy Adamson, Gary Nilsson, Hugh Ralston, Corene Vaughn, and Hetty Walker.

Chairman Adamson called the meeting to order. Additions to the agenda include discussion on a foreclosed home in Pembina City and FEMA property in Advance Township.

Commissioner Nilsson spoke of the Strategic Planning meeting he will be attending on Thursday, May 17, 2012.

Motion made by Hugh Ralston and seconded by Gary Nilsson to approve the minutes of the May 1, 2012 meeting as presented. All voting in favor; motion carried.

The April 18, 2012 Pembina County Fair Board Minutes and March Financial Report were reviewed.

The April 10, 2012 Pembina County Housing Authority Board minutes were reviewed.

The March 14, 2012 Pembina County JDA minutes were reviewed.

Burn Ban Resolution will be discussed at the next meeting.

Motion made by Gary Nilsson and seconded by Hetty Walker to remove the spring weight limits and place the summer weight limits on the county roads as of Thursday, May 3, 2012. All voting in favor; motion carried.

Commission was informed that effective April 17, 2012 the state has increased the mileage reimbursement rate from .51/mile to .555/mile. Since the Legislature linked the state mileage reimbursement rate to the federal rate the county will be reimbursing all personal vehicle mileage at the rate of .555/mile.

Commission discussed the letter received from the State's Attorney's office regarding land in Carlisle Township owned by the Little Shell Pembina Band of ND.

Commission discussed utilizing the jail apartment for storage, office space or rental property.

Motion made by Gary Nilsson and seconded by Hetty Walker to approve the consent agenda as presented. All voting in favor, motion carried.

Commissioner Walker requested approval to have Brian Geffert replace the fence and clean the Evangelical Lutheran Cemetery for a fee of \$300.00. Motion made by Hugh Ralston and seconded by Gary Nilsson to authorize Mr. Geffert to maintain the cemetery as presented. All voting in favor; motion carried.

Dan Gaustad was contacted for a teleconference on the County #3 culvert issue. Troy Kittelson, Highway Supervisor, also present. Discussion followed. Commission will discuss with Water Board.

Lynette Flage, NDSU Northeast District Director, met with the Commission to discuss the vacancy left in the County Extension Office upon the resignation of Lesley Lubenow. Pembina County has partnered with NDSU in the past and Ms. Flage is requesting that they continue the partnership. Ms. Flage is also requesting two Commissioners serve on the search committee. Motion made by Corene Vaughn and seconded by Hetty Walker to continue partnering with NDSU for the Extension office position and allow Commissioners Walker and Vaughn to serve on the search committee. All voting in favor; motion carried.

Pembina County Water Resource Board updated the Commission on the Renwick Dam project and the detour road maintenance. Commission discussed the culvert situation on County #3 with the Water Board. Chairman Adamson requested the Water Board attend a special meeting set for May 23, 2012 at 1:30PM.

Kelly Cluchie, Maintenance Director, discussed the Law Enforcement Center roof air conditioners/heaters. Motion made by Corene Vaughn and seconded by Gary Nilsson to accept the estimate of \$6,950.00 from Jenson A/C and Heating to replace the roof top unit. Roll call vote: Gary Nilsson – yes; Corene Vaughn – yes; Hugh Ralston – yes; Hetty Walker – yes; Andy Adamson – yes. Motion carried.

Jeanne Chaput, Public Health, requested approval of additional room rates for the ND Rural & Public Health Conference, May 29-31, 2012 at the Canad Inn in Grand Forks. Motion made by Hugh Ralston and seconded by Hetty Walker to authorize the \$91.00 room rate. All voting in favor; motion carried. Ms. Chaput gave updates on Kallie Lunde's start date, a student nurse who will intern in the office for the summer, tobacco and West Nile funding.

Commissioner Walker discussed the appraisal on a foreclosed home in Pembina City. The appraisal cannot be lowered until the November 2012 sale.

Commission was presented a request from Juan Martinez to refund his payment for a mobile home he purchased for non-payment of taxes. Auditor will contact the State's Attorney office for clarification on the issue.

Gaming permit request was received from the Cavalier Ambulance Service. Motion made by Corene Vaughn and seconded by Hugh Ralston to approve the request as presented. All voting in favor; motion carried.

Commission was informed of the 2012 NDIRN reimbursement of \$2,317.31, which will be used in the Document Preservation Fund. NDRIN refunds a portion of the fees back to the counties based on the number of documents recorded in 2011.

Commission received request from NDDOT to enter into an agreement for the control of noxious weeds along state highways in Pembina County. State will reimburse Pembina County for costs associated with the spraying of such right of way. Motion made by Gary Nilsson and seconded by Hetty Walker to enter into the agreement as presented. All voting in favor; motion carried.

Commission discussed charges for information requests. Each office should request reimbursement of postage and materials, copies and labor costs over one hour.

Commission approved the design of the commemorative plaque for the 100<sup>th</sup> Anniversary celebration. Also discussed was food and supplies, printing pamphlets for the celebration, a speaker, opening the cornerstone and advertising the event.

Motion made by Gary Nilsson to adjourn the meeting. All voting in favor; motion carried.