

The following are "unofficial minutes", subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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March 4, 2014

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Hugh Ralston, and Hetty Walker. Absent: Andy Adamson

Chairman Ralston called the meeting to order. Additions to the agenda include discussion on County Road 55 and additional office space needed by the Social Service department.

Motion made by Gary Nilsson and seconded by Laverne Doyle to approve the February 18, 2014 minutes as presented. All voting in favor; motion carried.

Motion made by Hetty Walker and seconded by Gary Nilsson to accept the bid of \$1.00, from the City of Pembina, for property described as N 20' of Lot 7 & Pt Lot 8, Block 15, except city water tower, Front 44' x 135', City of Pembina. All voting in favor; motion carried.

Chairman Ralston reported on the discussion held at the Social Service Board meeting regarding the need for additional office space. Kelly Cluchie, Maintenance, will request bids for a 24' x 32' addition to the existing structure.

Drug and Alcohol testing fees were discussed. Auditor will check into options for testing the NON-DOT personnel.

Brian Erovick, Sheriff, presented an estimate for equipment and installation costs of inmate phones and vandal proof cameras, for the correctional facility. The commission received from the inmate telephone revenue will be used to pay for the equipment. Motion made by Gary Nilsson and seconded by Hetty Walker to authorize Sheriff Erovick to proceed with the project. All voting in favor; motion carried.

Commissioner Adamson teleconferenced for the remainder of the meeting.

Stephenie Davis, State's Attorney, discussed billings for services provided by Walsh County on behalf of Pembina County. Commission requested Ms. Davis contact Walsh County for a statement of current charges. Ms. Davis requested hiring an individual to do research on a pending case. Motion made by Laverne Doyle and seconded by Gary Nilsson authorizing Ms. Davis to hire an individual to do research on the pending case. Discussion followed. All voting in favor; motion carried.

Kay Newell Braget, Clerk/Recorder, discussed the Clerk of Court contract renewal with the Commission. There are three options that the Board could choose. The Commission could, by resolution, have the staff designated as state employees, enter into a funding agreement for the 2015-2017 biennium and receive reimbursement for providing clerk services or elect to provide services at the county's own expense. If the Commission continues the contract as is, the state would reimburse for 1.53FTE(s). Motion made by Gary Nilsson and seconded by Hetty Walker to enter into a funding agreement with the state for the 2015-2017 biennium. All voting in favor; motion carried.

Commission reviewed the January financial statement. Motion made by Gary Nilsson and seconded by Laverne Doyle to approve the consent agenda, consisting of claims, the January financial statement and February payroll, as presented. All voting in favor; motion carried.

Pembina County Water Board presented settlement agreement documents, received from True North Steel. Stephenie Davis, Pembina County State's Attorney, and Troy Kittelson, Highway Supervisor, also present. Robert Fleming, Water Board Attorney, itemized the settlement agreement for the culvert installed on the Drain 47/County Road 9 project. Motion made by Gary Nilsson and seconded by Laverne Doyle to authorize Troy Kittelson to sign the settlement agreement as presented. All voting in favor; motion carried. Mr. Fleming informed the Commission that alternative structures are being assessed as a replacement for the burned Glasston bridge and updated them on the Canadian Dike lawsuit. Water Board noted they will not be meeting on March 18, 2014, due to Annual Township Meetings being held that day.

Commissioner Walker informed Troy Kittelson of the phone call she received concerning County Road 55.

Eric Gauthier, Veterans Service Officer, discussed an upcoming grant writing seminar in he will be attending in Grand Forks. Commission feels it will be beneficial to the county to have Mr. Gauthier attend the seminar, which would enable him to assist other offices with grant writing opportunities.

Duane Littlejohn, Insurance Associates, met with the Commission for the annual insurance review. Motion made by Laverne Doyle and seconded by Hetty Walker to renew the insurance policy as presented for 2014. All voting in favor; motion carried.

With no further business, Chairman Ralston adjourned the meeting at 11:55AM.