

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

www.pembinacountynd.gov

March 20, 2013

1:00 PM

Board of Pembina County Commissioners met at 1:00 PM in the Commissioners Meeting Room of the Courthouse with the following members present: Andy Adamson, Hetty Walker, Laverne Doyle, Hugh Ralston and Gary Nilsson.

Chairman Nilsson called the meeting to order. Additions to the agenda include the sale of county property, approval of additional expenses for County Extension office, and a letter of resignation.

Motion made by Hetty Walker and seconded by Andy Adamson to approve the March 6, 2013 minutes as presented. All voting in favor; motion carried.

Pembina County Housing Authority Board minutes were reviewed.

Pembina County Fair Board minutes, 2013 budget and January financial statement were reviewed.

Motion made by Hetty Walker and seconded by Laverne Doyle to authorize a proxy vote to the Chairperson of NDIRF for such business as may properly come before the meeting. All voting in favor; motion carried.

Motion made by Hugh Ralston and seconded by Hetty Walker to approve the additional mileage costs for Helen Volk-Schill, County Extension Agent. Ms. Volk-Schill is unable to secure state rate rooms in Minot for her May and July contests and will need to drive from Bismarck.

Joe Safranski, Midway Grain, met with the Commission to request an exception to the Pembina County zoning regulations. Zoning regulations state that all structures must be set a minimum of 160 feet from the centerline of the road. Mr. Safranski is requesting an exception to set his structure 100 feet from the centerline of the road. Commission advised Mr. Safranski to meet with the zoning board. Auditor will schedule a meeting and notify Mr. Safranski of the date and time.

Commission discussed the placement of the items from the time capsule, which are presently on display at the Pembina County Historical Museum. Discussion followed. Auditor will contact the museum to see about a shared display, with the museum using the display during their open season and the items being returned to the Courthouse for viewing when the museum is closed. Zelda Hartje called and requested permission to plant some of the seeds that were in the time capsule in a controlled garden. Commission agreed to allow the museum to plant some of the seeds

Julie Doyle, Tax Director, presented three abatement applications.

Application for abatement on property described as Pt N ½ NW ¼ (Pt Govt Lots 3 & 4) of Sect 1- Twp 160- Range 52, Midland Township: Parcels 17-1540010 and 17-1540020. Requesting a reduction in valuation of the structure on Parcel 17-1540010 from \$159,411.00 to \$74,150.00 for a difference of \$85,261.00. Requesting a reduction in valuation of the structure on Parcel 17-1540020 from \$161,285.00 to \$100,740.00 for a difference of \$60,545.00. Motion made by Andy Adamson and seconded by Hetty Walker to approve the application as presented. All voting in favor; motion carried.

Application for abatement on property described as W ½ Lot 17 & all Lot 18, Block 22, OT, City of Pembina: Parcel 33-1140000. Requesting a reduction in valuation of the structure from \$30,000.00 to \$22,100.00 for a difference of \$7,900.00. Motion made by Hugh Ralston and seconded by Laverne Doyle to approve the application as presented. All voting in favor; motion carried.

Application for abatement on property described as Lots 10-11, Block 42, City of Pembina: Parcel 33-1940040. Requesting a reduction in valuation of the property from \$37,900.00 to \$25,000.00 for a difference of \$12,900.00. Motion made by Hetty Walker and seconded by Hugh Ralston to deny the application as presented. All voting in favor; motion carried.

Julie Doyle, Tax Director, met with the Commission regarding a tax exemption request from Latozke Electric, LLC. Latozke is requesting a 100% five year property tax exemption on the remodeling of the business. Discussion followed. Motion made by Hugh Ralston and seconded by Andy Adamson to do a graduated scale exemption starting with 100%, 80%, 60%, 40%, and 20% over a five year span.

Motion made by Hetty Walker and seconded by Laverne Doyle to authorize the sale of Parcels 33-0390000 and 33-2100010 to the City of Pembina for \$1.00 each. All voting in favor; motion carried.

Motion made by Andy Adamson and seconded by Laverne Doyle to approve the purchase of a floor scrubber from Cole Paper at a cost of \$2,692.00. Roll call vote: Laverne Doyle – yes; Andy Adamson – yes; Hugh Ralston – yes; Hetty Walker – yes; Gary Nilsson – yes. All voting in favor; motion carried.

Commission discussed the email, received by the Auditor, regarding Jill Pedersen's resignation. Motion made by Andy Adamson and seconded by Hugh Ralston to accept the resignation of Jill Pedersen, effective immediately. Roll call vote: Laverne Doyle – yes; Andy Adamson – yes; Hugh Ralston – yes; Hetty Walker – yes; Gary Nilsson – yes. All voting in favor; motion carried.

Stephenie Davis, State's Attorney, updated the Commission on the damaged Walhalla Bridge and the O'Hara Bridge project. Commission agreed to let Ms. Davis use the old jail apartment to store her furniture until she is able to find suitable housing.

Mary Houdek, Job Service, discussed employment data in Pembina County and informed the Commission of services offered by Job Service.

Commission reviewed the February financial statement. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the consent agenda, including claims and February financial statement as presented. All voting in favor; motion carried.

No further business; meeting adjourned.