

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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March 1, 2016

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Nick Rutherford, Hugh Ralston and Hetty Walker.

Chairperson Doyle called the meeting to order.

Motion made by Gary Nilsson and seconded by Nick Rutherford to approve the January 27, 2016 Interview Committee meeting minutes and February 2, 2016 minutes as presented. All voting in favor; motion carried.

Commission was presented with a letter from Judge Fontaine pertaining to the Court Facilities Improvement Grant award of 50% of the project instead of 75% of the project. Judge Fontaine would like to wait until next year to request funding from the grant. Commission is in favor of returning the grant funds and waiting until next year for a project.

Commission reviewed the January financial statement. Motion made by Hetty Walker and seconded by Gary Nilsson to approve the consent agenda, consisting of claims, February payroll and January financial statement. All voting in favor; motion carried.

Commission was informed the Canadian Dike Lawsuit hearing which was scheduled to begin February 22, 2016 has been postponed to April 4, 2016.

Commission discussed the request from Choice Financial to have Pembina County participate in the pledge pool for their bank. Motion made by Gary Nilsson and seconded by Hetty Walker to approve the request as presented. Roll call vote: Gary Nilsson – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Motion made by Hugh Ralston and seconded by Nick Rutherford to appoint Dawn Menzies, Deputy Auditor/Treasurer, as election inspector for the June 14, 2016 Primary Election. All voting in favor; motion carried.

Commission discussed the rate of pay for the election workers for the June 14, 2016 Primary Election and November 8, 2016 General Election. One election board will be at the precinct in the Courthouse. Motion made by Gary Nilsson and seconded by Hetty Walker to set the rate of pay at \$12.50 per hour plus mileage for the election board workers. Roll call vote: Gary Nilsson – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Jon Markusen, Kadramas, Lee & Jackson, and Devin Johnson, Highway Superintendent, reviewed the proposed 2016 highway project bids that were opened on Thursday, February 18, 2016. Jeremy Ganske, Knife River Materials, also present. Four bids were received from the following contractors: Mayo Construction, Knife River Materials, MinnDak and Central Specialties. Jon presented results of the bid opening. Motion made by Gary Nilsson and seconded by Nick Rutherford to award the contract to Knife River Materials. Discussion followed. Roll call vote: Gary Nilsson – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Jon discussed additional road projects that could be completed since the bids came in lower than expected. Jon will prepare options for projects and present at the next meeting.

Joline Lucier, Housing Authority Director, discussed her concerns with the Commission appointment to the Housing Authority Board. Joline presented a handout of the Pembina County Housing Authority Conflict of Interest Policy for Commission review. Joline reviewed the packet new Board members must complete to determine eligibility to serve on the Board. Ms. Lucier will send the packet to newly appointed board member, Tom Cummings.

Devin Johnson, Highway Superintendent, discussed ditch mowing and haying of the ditches by private individuals. Commission requested Devin work with Andrew Kirking, Weed Officer, and Ryan Bialas, State's Attorney, to prepare a contract for roadside haying. Devin updated the Commission on the new plow truck, advertised bids, and summer tractor rentals.

Commissioner Nilsson inquired when spring load limits will go into effect. Devin stated load limits are already in force in the southern areas of the state, but expects it will be another week or two before they will go into effect in our area.

Motion made by Gary Nilsson and seconded by Hugh Ralston to adjourn the meeting. All voting in favor; motion carried. Meeting was adjourned at 10:45 AM.