

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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March 9, 2017

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: James Benjaminson, Laverne Doyle, Nick Rutherford, and Hugh Ralston. Absent: Hetty Walker.

Chairperson Rutherford called the meeting to order.

Motion made by Hugh Ralston and seconded by Laverne Doyle to approve the February 21, 2017 meeting minutes as presented. All voting in favor; motion carried.

Request for a raffle permit received from St Joseph's Preservation Society. Motion made by Jim Benjaminson and seconded by Laverne Doyle to approve the request. All voting in favor; motion carried.

Commission discussed the Pembina County Meals and Transportation public meetings. These meetings are scheduled to take place in several areas of the County for individuals to share comments, ideas and concerns regarding public transportation in Pembina County.

Commission discussed possible events to acknowledge the 150th anniversary of Pembina County. The Commission would appreciate input from all departments to assist in making this an unforgettable celebration. Auditor will send out an email requesting input from departments and report to the Commission at the next meeting.

Linda Schlittenhard, Auditor/Treasurer, presented the survey from NDPERS regarding the continuation of the \$250.00 Employee Wellness Benefit offered through Sanford Health. Rachel Ramsay, Wellness Coordinator, also present. The IRS has determined these benefits are taxable benefits and will be subject to employer and employee payroll taxes. Motion made by Laverne Doyle and seconded by Jim Benjaminson to discontinue the Employee wellness benefit. Discussion followed. All voting in favor; motion carried.

Jeanna Kujava, Public Health Director, presented a handout for the status of the immunization billing process. Electronic claim submission between the electronic health records and BCBS of ND has been established. Setup with Sanford Health has been submitted, but approval is pending. The ND Medicaid provider agreement was revised from a paper submission to a web based submission. Contracts with vendors for vaccines have been updated, revised or established for wholesale vaccine pricing. Jeanna informed the Commission that Denise Dame will begin her duties as Administrative Assistant in the Public Health Department on Monday, March 13, 2017.

Commission was informed of the need to increase the network circuit Mb from 10Mb to 50Mb. The County must increase the network circuit due to the additional networked programs utilized, number of networked computers and printers and wireless access points.

Devin Johnson, Highway Superintendent, discussed concerns with the culvert along 131st Ave and County Road #3 near Gordon Sondeland's. The culvert has been raised, lowered and replaced, but drainage problems continue in this area. Gordon Sondeland, Russell Hannesson, Rick Hannesson, Camburn Shephard, Neil Bernhoft and Ryan Bernhoft also present. Motion made by Laverne Doyle and seconded by Hugh Ralston to have Devin order and install a 24" screw gate for the culvert. Discussion followed on maintaining the ditch to prevent silt build up. Devin will set up a schedule to maintain the ditch. All voting in favor; motion carried.

Commission reviewed the January financial statement. Motion made by Hugh Ralston and seconded by Laverne Doyle to approve the consent agenda, consisting of claims, the January financial statement, and February payroll, as presented. All voting in favor; motion carried.

Motion made by Jim Benjaminson and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 12:25 PM.