

The following are "unofficial minutes", subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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March 23, 2017

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: James Benjaminson, Nick Rutherford, Hugh Ralston and Hetty Walker. Absent: Laverne Doyle.

Chairperson Rutherford called the meeting to order.

Motion made by Hugh Ralston and seconded by Jim Benjaminson to approve the March 9, 2017 meeting minutes as presented. All voting in favor; motion carried.

Andrew Kirking, Emergency Manager, presented handouts for the projected spring flood outlook. Bismarck is drafting the first disaster order for Grafton City. The handout shows concerns for the Neche area but does not forecast severe problems in Pembina County. There are a couple of issues in the County, overland flooding caused from plugged culverts and drain tile. The second handout shows the moisture in the snow. Even though Andrew is optimistic, he has concerns of overland flooding along the Pembina River. Andrew will be setting up the Emergency Operation Center for flood training and is requesting Commission attendance.

Pembina County JDA minutes of January 11, 2017 were reviewed.

Pembina County Housing Authority minutes of January 19, 2017 were reviewed.

Pembina County Fair Board minutes of February 22, 2017 were reviewed.

Request for a raffle permit received from Pembina County Historical Society. Motion made by Hetty Walker and seconded by Hugh Ralston to approve the request. All voting in favor; motion carried.

Motion made by Hetty Walker and seconded by Hugh Ralston to authorize a proxy vote to the Chairperson of NDIRF for such business as may properly come before the meeting. All voting in favor; motion carried.

Several ideas for Pembina County's 150<sup>th</sup> Anniversary celebration were presented to the Commission for consideration. Discussion followed on attendance at community events throughout the year and holding an open house in April to recognize County Government Month.

Kelly Cluchie, Maintenance, presented a handout showing a portable folding gate for security of the building. Kelly also discussed changing the doors on the State's Attorney's office. Auditor will discuss with Judge Fontaine regarding utilization of the Court Improvement Grant for the requested changes.

Jon Markusen, Kadramas, Lee & Jackson, and Devin Johnson, Highway Superintendent, discussed possible solutions for County Road #1 from Bathgate east 5 miles. Jon presented three options – a Texas underseal, 2" mill and overlay, or a scrub seal. Jon discussed the trip grant, available through the NDDOT, for innovative solutions for troubled road areas. Jon applied on behalf of Pembina County to do a 5 mile test strip which would need to be monitored for 5 years to determine which option worked best. Jon presented the engineering agreement between Kadramas, Lee & Jackson and Pembina County for a Texas underseal, HMA overlay and incidentals on County Road #1. Motion made by Jim Benjaminson and seconded by Hetty Walker to authorize the Chairman to sign the agreement as presented. All voting in favor; motion carried.

Commission and Devin Johnson, Highway Supervisor, discussed spring load limits. Devin informed the Commission that spring weight limits will go into effect on Monday, March 27, 2017. Motion made by Hetty Walker and seconded by Hugh Ralston to approve the weight limits as presented. All voting in favor; motion carried.

Commission reviewed the February financial statement. Motion made by Hugh Ralston and seconded by Jim Benjaminson to approve the consent agenda, consisting of claims and the February financial statement, as presented. All voting in favor; motion carried.

Motion made by Jim Benjaminson and seconded by Hugh Ralston to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 10:40AM.